

Cherokee County Health Department  
**Monday July 14, 2014**  
**5:30 p.m. – Health Department Conference Room**

**Members Present:** Alan Keith, Ronald Taylor, Dr. Holly Gutierrez, Dr. Amanda Gambil, Curtis Brown, Chris Dickey, Audrey Hughes, RN

**Members Absent:** Steve Jordan, Don Ambler, Mark Gilbert, Shannon Helton

**Staff Members Present:** Kim McClain, Trevor Peterson, and Towanna Roberts

**Press:** Dwight Otwell, The Cherokee Scout

**Public Present:** CB McKinnon

**Meeting Call to Order:** Chairman Alan Keith called the meeting to order

**Invocation:** Holly Gutierrez gave the invocation

**Public Comments:** Commissioner McKinnon told the group that Steve Jordan did not resign from the Board of Health; however he will not be able to attend meetings with his work schedule and site. Commissioner McKinnon reported that he has been asked to sit in on the Board of Health Meetings to receive and communication information. The use of credit cards was discussed and Commissioner McKinnon volunteered to follow up with this matter with Candy Roberts.

**Approval of minutes:** The Board reviewed the minutes. Corrections of Holly Gutierrez's name will be made. Amanda Gambil made the motion to accept the minutes with corrections recommended. Ron Taylor seconded and the motion passed unanimously.

**Environmental Health Reports:**

**On-Site:** Trevor Peterson presented May and June well and septic productivity numbers as well as a comparison of the same information to the same period of time last year.

**Food and Lodging:** Kim McClain presented food and lodging productivity numbers for year to date. Kim also presented NCSLPH Confirmed Rabies cases for January- May 2014 (see attached). An explanation of the rabies bait program and answers to questions about the program was also provided by Kim.

**Rabies Prevention and Control:**

**Clinical Report:** Ronnie Harris was not available to present the clinical report. Clinical reports were provided. (see attached)



Cherokee County Health Department  
Board of Health  
July 22, 2013

**Next Board Meeting:** Monday, September 8, 5:30 pm at the Cherokee County Health Department.

With no further business, Ron Taylor made the motion to adjourn the meeting, Curtis Brown seconded the motion; it passed unanimously.

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Towanna Roberts, RN  
Health Director

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Alan Keith  
Board Chairman