

Cherokee County Health Department
Monday January 13, 2014
5:30 p.m. – Health Department Conference Room

Members Present: Dr. Donald Ambler, Steve Jordan, Alan Keith, Kim Williams, Curtis Brown, Chris Dockery, Dr. Gilbert and Dr. Carlton Van Horn

Staff Members Present: Sara Wilson and Towanna Roberts

Press: None

Public Present: CB McKinnon (Cherokee County Commissioner)

Meeting Call to Order: Chairman Dr. Van Horn called the meeting to order

Invocation: Dr. Ambler gave invocation

Executive Session: Scott Lindsay, Cherokee County Attorney was present to speak with the board about a personnel issue.

Public Comments: CB McKinnon expressed his continued concerns over the glass that was installed in the waiting room during renovations with the purpose of adhering to HIPAA requirements as well as protecting staff. He stated that it is hard to hear through the glass. Towanna has checked with Curtis Glass and because the glass is tempered, it cannot be revised in anyway. Dr. Van Horn asked Towanna to check on the price and practicality of a “theater ticket booth speaker”. Mr. McKinnon also expressed to the board that he was highly disappointed and displeased on recent happenings that he believes were done in haste. He suggested that he would like to see a meeting with the Board of Health and the Board of Commissioners to discuss a lack of communication between the board regarding issues that the commissioners were not made aware of that resulted in a cost to the tax payers. He stated “that this was just his opinion and he would have to discuss this matter with the other 4 commissioners.

Approval of minutes: The Board reviewed the minutes. Kim Williams made the motion to accept the minutes as presented. Chris Dickey seconded and the motion passed unanimously.

Environmental:

On-Site: Towanna Roberts gave the report in Trevor Peterson’s absence. See attachments.

Food and Lodging: Towanna Roberts gave the report in the absence of Kim McClain. See also attachments.

Rabies, Animals and Emergency Preparedness: Towanna Roberts gave the report in the absence of Phillip Anderson.

Clinical Report: Towanna Roberts gave the report in the absence of Ronnie Harris. See attachments.

State of the County Health Report: Sara Wilson gave a presentation on the state of our county. The presentation was also emailed to each commissioner for their review. Sara also informed the board of plans for a community health fair to be held in Texana in the spring and the potential for an increased need in mental health services after the casino is opened. The state of the county report was accepted unanimously.

Health Director Comments:

Building Needs: Currently waiting for Wells and West to build an employee sidewalk out back and install a canopy over the back entrance. This was funded by the remainder of the Hope Grant.

Electronic Health Records: The EMR team has not met and there are no updates.

Accreditation: Our accreditation visit is due sometime after the first two weeks in June, 2014. The Accreditation team is working diligently to complete the benchmarks.

Ladies Night Out: The educational programs established by MMC and co-sponsored by us have been a great success. Sara Wilson serves on the committee.

Budget Issues: We continue to struggle to work under budget constraints. We recently learned of a contract bill with Parkers pharmacy that had not been paid in 4 years amounting to a current due of \$10,000.00. We will have to ask the commissioners to go back into former fiscal years to pay \$7,500.00 of this charge. This was not taken care of by former management.

Private Insurance: After many days and much hard work we have finally signed a contract as a provider for lives covered by Crescent Insurance. This includes county employees.

Personnel Update: Dennis Kurz, PA-C has been hired to work at the Andrews Health Center as the full time provider. Diane McLean, LPN has been hired full time for Andrews Health Center. She will assist Dennis and also provide lab services for patients.

Board Member Reappointment: Holly Guiterez has been appointed by the Board of Commissioners to serve a second term on the Board of Health.

Strategic Plan Review: The updated strategic plan for Cherokee County Health Department was shared and everyone was asked to take home their copy for review and approval at our next meeting.

Appalachian Health Mission: The Health Department will be participating in the Appalachian Health Mission which will be held in Cherokee county the first and second weeks in June, 2014. Kim Wilson reported that Murphy Medical Center would not be receiving

any funding for taking the lead on this project. The only funding that will be available will be used for advertisement.

Other:

Dr. Gilbert announced the Forks and Knives presentation will be given at the Seventh Day Adventist Church in Andrews on Thursday January 30th at 6 pm. He encouraged everyone to participate.

Dr. Gilbert also asked why we did not have primary care at Cherokee County Health Department. He stated that it works well in other counties. He asked that Towanna look into oversight for the program. Towanna will speak with Dr. Heavener, Medical Director About this question and report back

Next Board Meeting: Monday, March 10, 5:30 pm at the Cherokee County Health Department.

With no further business, Kim Williams made the motion to adjourn the meeting, Dr. Ambler seconded the motion; it passed unanimously.

Towanna Roberts, RN
Health Director

Dr. Carlton Van Horn
Board Chairman