

**Cherokee County Health Department
Board of Health - Minutes
Monday, January 14, 2013
5:30 p.m. – Andrews Health Center & Andrews High School**

Members Present: Dr. Donald Ambler, Curtis Brown, Steve Jordan, Alan Keith, Dr. Mark Gilbert, Kim Williams and Dr. Carlton Van Horn

Members Absent: Chris Dickey, Dr. Holly Gutierrez, Shannon Helton and Ronald Taylor

Staff Members Present: Monica Holley and Sara Wilson

Press: No one

Public Present: Cal Stiles and Lorraine Meltz, Cherokee County Commissioners and Maria Hass, Assistant County Manager

Meeting Call to Order: Chairman Dr. Van Horn called the meeting to order

Invocation: Dr. Ambler gave invocation

Public Comments: None

Approval of November 27, 2012 minutes: The Board reviewed the minutes and Alan Keith made the motion to accept, Curtis Brown seconded and the motion passed unanimously.

Environmental Health Reports:

On-Site: Monica presented November and December well and septic productivity numbers for Trevor Peterson who was unable.

Food and Lodging: Kim McClain was also absent and Monica presented November and December productivity numbers to the Board.

Clinical Report: Monica Holley updated the Board on clinic productivity for Andrews and Murphy. She presented comparison charts on various programs for both facilities. Much discussion was on the patient increase. The Board was impressed with the growth at Andrews Health Center.

Interim Health Director Comments:

Construction/Grant Update: Monica presented the Board with an update on the current budget with Office of Rural Health and the pay-down amount of \$46,758.16. She told the Board that the project was on hold until a meeting with Office of Rural Health and Kate B. Reynolds on Tuesday, January 16, 2013. She noted that an extension has been asked for since the project could not be completed by April 30, 2013. She will update the Board once the meeting is concluded.

Facebook account: Monica and Sara Wilson, Health Educator, presented various reasons to the Board as why Cherokee County Health Department needs a Facebook account. The main reason was to connect to the younger social media users in the county, facilitate interactive communication and connection with the community, and increase public engagement. They also stressed how an account would increase the timely dissemination and potential impact of health and safety information. Monica assured the Board that the account would be on a stand-alone computer not connected to the county network, and would be managed by Sara only. Sara and Monica will monitor usage and all comments. Curtis Brown made the motion to approve a Facebook account for Cherokee County Health Department, Alan Keith seconded and it passed unanimously.

Open House – Andrews Health Center: February 22, 2013, 9am-2pm was the date decided on. The Board advised Monica to advertise heavily for it.

CCHD Relay for Life team: Monica told the Board that the health department had a team and gave them all Sponsorship Opportunities form if they were interested in making a donation or supplying a raffle item.

Farm Bureau Healthy Living for a Lifetime bus: Monica told the Board that she is working with Farm Bureau to come to Cherokee County in May. She said a location is still needed and the Board recommended Food Lion or Steve's place in Andrews or Sav-A-Lot parking lot in Murphy. She gave details of what the bus would provide to the county free of charge for a day. The Board was in support of it.

Public Health in NC-Local Health Department Perspective: Monica presented slides detailing how NC focuses on Protection, Promoting and Prevention. She also covered the legislative issues that will be presented when Congress goes back to session late January. She also discussed her meeting the prior day with Senator Davis who was also in support of the issues.

Health Director Position: Monica told the Board that she would be willing to go back to school for either her Bachelors in Public Health or Masters in the same field and work as Interim until her schooling was completed. The Board asked to go into Executive Session to discuss. Steve Jordan voted to into session and Curtis Brown seconded. Monica and Sara left the room for the discussion.

Other Comments: Dr. Van Horn did not have any comments.

Next Board Meeting: Monday, March 11, 2013, time and location to be determined

With no further business, Curtis Brown made the motion to adjourn the meeting, Steve Jordan seconded the motion; it passed unanimously.

Monica Holley
Interim Health Director

Dr. Carlton Van Horn
Board Chairman