

Cherokee County Health Department BOH Meeting Minutes
Monday July 10, 2017
6:30 p.m. – Health Department Conference Room

Members Present: Chris Dickey, John Hyer, Brett Nourrcier, CB McKinnon, Mike Bradberry, Jeff Martin, MD, Jerry Townson, Grady Hester, DVM

Absent:

Public Present: None

Meeting Call to Order: Chairman Chris Dickey called the meeting to order.

Invocation: CB McKinnon gave the invocation.

Swearing in of BOH Members: Alicea Parker, Notary Public administered the oath to newly appointed member Dr. Grady Hester, DVM, and reappointed members Chris Dickey and Mike Bradberry.

Public Comments: None

Approval of:

- a) **Approval of minutes:** Members reviewed and approved the minutes for the May 8, 2017 meeting. Jeff Martin made the motion to approve the meeting minutes Brett Nourrcier seconded the motion. The motion carried.
- b) **HIPPA Policy:** The Board reviewed the amended HIPPA compliance policy that was expanded to include use of the electronic health record and to make it more comprehensive and useful in administering the requirements of the law. The Board wanted to clarify that it would not require us to acquire software before approval. CB McKinnon made the motion to approve the policy Mike Bradberry seconded the motion. The motion carried.
- c) **Complaint Policy:** The complaint policy is a newly developed policy to supplement the HIPPA policy and formalize a system for complaints to be filed and reviewed by the appropriate personnel within the Health Department. The Board discussed that the policy was developed to serve as a complaint mechanism for all types of complaints not just complaints related to HIPPA. We discussed that the complaint policy is referenced in the HIPPA policy. Mike Bradberry made the motion to approve the policy Grady Hester seconded the motion. The motion carried.
- d) **340 B Purchased Drug Policy:** The 340B policy was presented for approval to as part of our annual policy review to ensure compliance with the 340B Federal Drug pricing program. The Board had no questions about the policy. Brett Nourrcier made the motion to approve the drug policy John Hyer seconded the motion. The motion carried.
 - i. A supplemental fee schedule was presented for approval that meets the requirements of the 340B pricing program for IUD's in accordance with the 340B rules. Brett Nourrcier made the motion to approve the fee schedule as presented Mike Bradberry seconded the motion.

- e) **Drug Screen Fees:** A new fee schedule was presented for new drug screen options that are utilized at the request of our consumers. We explained that we have set the fees in accordance with our fee setting schedule. Jeff martin asked for clarification on the collection fee which is an additional \$3 above the cost of the test. CB McKinnon made the motion to approve the drug screening fees Jeff Martin seconded the motion.

Health Director Comments:

- a) The departmental reports for Clinic, Lab, FLI and Environmental Health were provided to the Board for review. There was limited discussion as these are routine reports to help show productivity of the numerous programs.
- b) David Badger reviewed the recently adopted STOP act around opioid prescribing and the Board discussed the administrative impacts to physicians and the positive intents of the legislation to reduce opioid addictions

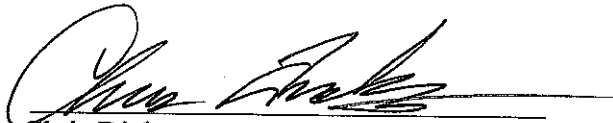
Executive Session: None

Other Comments: None

Next Board Meeting: The next board meeting will be held on September 11, 2017 at 6:30 pm at the Cherokee County Health Department Conference Room.



David Badger
Health Director, Clerk to the Board



Chris Dickey
Board Chairman