

Cherokee County Health Department BOH Meeting Minutes
Monday, January 8, 2018
6:30 p.m. – Health Department Conference Room

Members Present: Leslie Harris, RN, Brett Nourcier, CB McKinnon, Mike Bradberry, Jeff Martin, MD, Jerry Townson, Grady Hester, DVM

Absent: John Hyer, Chris Dickey

Public Present: Roy Dickey, County Commissioner

Meeting Call to Order: Mike Bradberry called the meeting to order.

Invocation: Grady Hester gave the invocation.

Public Comments: None

Swearing in of BOH Members: Alicea Parker, Notary Public administered the oath to newly appointed member Leslie Harris, RN.

Approval of:

- a) **Approval of minutes:** Members reviewed and approved the minutes for the November 13, 2017 meeting. Brett Nourcier made the motion to approve the meeting minutes Mike Bradberry seconded the motion. The motion carried.
- b) **2017 SOTCH:** The 2017 State of the County Health Report (SOTCH) was presented by the Health Director. Discussion was had around the annual report that is required for accreditation and is a supplement to the more detailed Community Health Assessment completed every three years. It was discussed that three primary health concerns still remain the same. Discussion was had around continual promotion of our Tobacco Cessation services to make the community and health care providers aware of this needed service. The Board noted the telemedicine equipment located at Hiawassee Dam and Andrews schools and how this helps to provide access to care for children. Finally the discussed the Health Departments ongoing efforts in the treatment of Hepatitis C and the fact that we still rank first in the State for prevalence of the virus. It was noted that we will likely be able to access some funds to cover the cost of pretreatment labs and viral load that will help to in increase follow-up treatment for Hepatitis C. Jeff Martin made the motion to approve the 2017 SOTCH as presented; Grady Hester seconded the motion. The motion carried.
- c) **Fee Approval:** The Health Director presented fees for the CPT codes for fetal non-stress tests and ultra sounds. Discussion was had around the necessity to set rates to adequately cover costs in delivery of services and relative to negotiated contract rates with insurance companies. Mike Bradberry made the motion to approve the fee schedule; Brett Nourcier seconded the motion. The motion carried.
- d) **Lice Check as a Child Health Service:** A proposal was presented to the Board to make lice checks a Child Health Service for those <21 years of age. This would allow the department to get reimbursement from insured consumers and to count those services

towards our Child Health Agreement Addendum service deliverables. Due to federal funding requirements the health department would not deny any service based on ability to pay. Additionally, a proposal was made for lice checks to be made an Adult Health Service for persons 21 years of age and older. Jeff Martin made the motion to approve the proposal; Mike Bradberry seconded the motion. The motion carried.

- e) **Speed Bump Resolution:** A draft of the speed bump resolution that was requested to be drafted at the November 13, 2017 BOH meeting was presented to the Board. The Board clarified that this was requesting the Town of Murphy to consider the complete removal of the speed bumps. CB McKinnon made the motion to approve the resolution; Mike Bradberry seconded the motion. The motion carried.
- f) **Wastewater System Permit Extension Resolution:** a draft of the Wastewater Permit resolution was presented. This was based on the motion and discussion from the November 13, 2017 meeting as asks for clarification on the requirements to complete a new site and soil evaluations of reactivated permits. CB McKinnon made the motion to approve the resolution; Brett Nourrcier seconded the motion. The motion carried.

Health Director Comments:

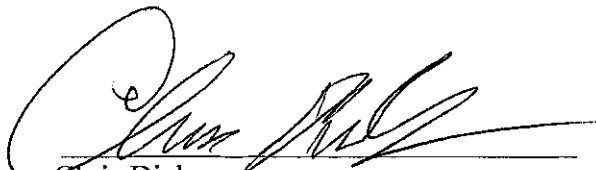
- a) The departmental reports for Clinic, Lab, FLI and Environmental Health were provided to the Board for review. There was limited discussion as these are routine reports to help show productivity of the numerous programs.
 - i. It was noted that on-site septic permit applications and well permit applications are remaining fairly static when comparing that past two fiscal and calendar years.
 - ii. It was noted that for 2017 we had 7 confirmed rabies cases and that the Health Department had and will continue to provide public service announcements on the prevalence and education around requirements to have pets vaccinated.
- b) **School Based Health Center RFA:** The Board was informed that the Health Department received the award for annual funding of the Andrews School based Health Center. This funding will cover operating costs but we did not receive funding for additional tele-medicine equipment. The board was informed that based on utilization at Hiwassee Dam schools we will consider moving the second tele medicine machine to Andrews Middle School to help us meet the grant funding deliverables for services provided.

Other Comments: None

Next Board Meeting: The next board meeting will be held on March 12, 2018 at 6:30 pm at the Cherokee County Health Department Conference Room.



David Badger
Health Director, Clerk to the Board



Chris Dickey
Board Chairman