**Cherokee County Board of Commissioners**
**Meeting Agenda**
**November 12, 2026**
**5:30 P.M.**

I. **Call to Order by Chairman**

II. **Invocation**

III. **Pledge**

IV. **Ethics Statement** "Members of the Cherokee County Board of Commissioners are reminded and advised of their duties under state law and the Cherokee County Code of Ethics Resolution, as such may pertain of their personal actions and actions of the board".

V. **Modification of Agenda**

VI. **Agenda Adoption**

VII. **Public Comment Period**

VIII. **Budget and Finance**

a) Health Department Fees

b) Budget Revision for use of Article 46 sales tax in the amount of $121,154 to replace HVAC units at Tri-County Community College Enloe Building

c) Budget Revision in the amount of $1,080 for donation made to DSS for Clients in Adult Protectives Services

d) Budget Revision in the Amount of $86,798 for additional state funding for adoption promotion

IX. **Old Business**

a) Cherokee County Saddle Club, Inc. Lease

b) Mountain Youth Livestock Market, Inc. Lease

X. **New Business**

a) Allan Glidewell, General Manager BRMEMC - Statement on Data Centers

b) Appointments to Board of Social Services (2 vacancies and 2 applicants)

c) Appointment to Nantahala Regional Library Board (1 vacancy and 1 applicant)

d) Appointment of Reach Advocate, Debra Mull, to the Cherokee County Juvenile Crime Prevention Council (Recommendation of JCPC)

e) Opioid Settlement Funds Resolution for Renewed Hope Services

f) Public Records Policy (This will replace the current policy and allow for a more efficient process)

g) Resolution Naming the New Veterans and Senior Center Building in Honor of Colonel Howard Lovingood

h) Peachtree VFD – Section 147 (f) Approval and Written Agreement (this is an approval for Peachtree VFD to finance a pumper truck and requires no financial involvement or obligation from the county)

i) Architecture Unlimited Proposal for Renovation of Senior Center for Cooperative Extension

j) Tax Releases, Tax Refund Report and NCVTS Report

k) Discussion of Urgent Care Log Cabin Property

l) Tax Assessor Appointment

**XI. County Manager Items**

**XII. Chairman/Commissioner Items**

**XIII. Closed Session –** Pursuant to §143-318.11 (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

**XIV. Open Session**

**XV. Adjourn**

Tattoo Permit Fee Adjustment (effective January 1, 2027)

Current Tattoo Fees

- New Facility or Remodel (including plan review) - $500
- Tattoo Artist Yearly Renewal Fee - $100

Proposed Fee Addition

- Tattoo Artist Yearly Renewal Fee if submitted less than 30 days prior to expiration of current permit - $175

With the addition of mandatory Quality Assurance (QA) in all Environmental Health Programs, it has been brought to our attention that if a lapse occurs in a Tattoo Artist's permit (without the facility closing) our office is not in compliance with QA standards.

The Rules Governing Tattooing - 15A NCAC 18A .3202 (g) state: "Application for renewal of an existing tattoo permit shall be submitted to the local health department at least 30 days prior to the expiration date of the existing permit."

The NCDHHS Tattoo Program has made an allowance that the new permit may expire on the same date as the previous year's permit, even if the inspection is completed on a different date, as long as the permitting inspection is performed with 30 days of expiration of the permit.

# CHEROKEE COUNTY

75 Peachtree Street
Murphy, NC 28906
825-837-5527



*Randy Wiggins, County Manager*
*Maria Hass, Asst. County Manager/Clerk to the Board*
*Candy R. Anderson, CPA, CGMA, Chief Financial Officer*

***Board of Commissioners***
*Ben Adams, Chairman*
*Dr. Sue Ledford, Vice Chairman*
*Dr. Jeana Conley*
*Jan Griggs*
*Mark Stiles*


## ***BUDGET REVISION***

11/12/2026

| | | ***(DECREASE) INCREASE*** |
|---|---|---|
| 1099800-48880 | Contingency | 121,154.00 |
| 1095921-46348 | TCCC - Article 46 Sales Tax | 121,154.00 |

Reallocates $244,745 in previously approved Article 46 sales tax funds from other capital projects and appropriates an additional $121,154 from contingency funds for Tri-County Community College to replace three HVAC units and associated piping in the Enloe Building. The additional appropriation is contingent upon Clay County's approval and funding of its proportional share of the $591,387 project.

Chairperson

11/12/2026

**Candy R. Anderson**

| | |
|---|---|
| **From:** | Korey Eller <keller@tricountycc.edu> |
| **Sent:** | Monday, October 26, 2026 2:21 PM |
| **To:** | Randy Wiggins; Candy R. Anderson |
| **Subject:** | Request to Be Added to Commissioners Meeting Agenda: HVAC Replacement Funding |
| **Attachments:** | Proposal & Quote --TCCC Enloe Bldg.docx; TCCC_Capital_Maintenance_Plan_5 _Years_PDF.pdf |


# CAUTION: External Sender

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Good afternoon,

I would like to request that Tri-County Community College be added to the agenda for the next Cherokee County Board of Commissioners meeting (November 12, 2026) to present a funding request for the replacement of three HVAC units and associated piping in our Enloe Building. The total estimated cost of the project is $591,387, with Cherokee County's portion totaling $480,206.

To help offset this cost, we would like to request approval to reallocate $244,745 in previously allocated Cherokee County funding from other projects toward this HVAC replacement. Those projects are, Culinary HVAC Project $38,391. Update to Life Safety Systems on Main Campus $187,158. HVAC Repairs on Enloe, Harper, & Crisp Buildings $19,196. These projects are either on hold to address in later fiscal years or have had repairs that are making the existing HVAC units have a longer life span.

Additionally, we have $114,307 from Clay County's reimbursement of last year's roof replacement project that we plan to apply toward this project. After applying these funds, the remaining amount we would be requesting from Cherokee County is $121,154. This amount is contingent upon Clay County's approval and funding of its proportional share of the project. I have included a project funding source breakdown to easily see all the different funding sources.

| Project Funding Breakdown | |
|---|---|
| Total Project Cost | $591,387 |
| Clay County Portion | $111,181 |
| Cherokee County Portion | $480,206 |
| Reallocated Project Funds | $244,745 |
| Clay County Roof Reimbursement | $114,307 |
| **Cherokee County Additional Funding** | **$121,154** |

I have attached the project quote for your review. I have also included our updated Five-Year Capital Projects and Maintenance Plan, which outlines anticipated capital projects and maintenance needs for the current fiscal year (2026–2027) and the following five fiscal years. This plan is intended to provide the County with a broader picture of the College's current and future facility needs and assist with long-term planning and budgeting.

Please note the total project cost is the sum of the base bid of $505,687 and the option to install all new piping of $85,700. We have to have either the branch piping only or all new piping. We are asking for all new piping along with the base bid to replace the units to avoid any further issues in the future.

We would appreciate the opportunity to present this request to the Commissioners, discuss the need for these replacements, and answer any questions they may have. Please let me know if we can be added to the agenda or if any additional information is needed beforehand.

Thank you for your time and continued support of Tri-County Community College.

Best regards,

Korey Eller, M.B.A.
Vice President for Business and Finance
Chief Financial Officer
Tri County Community College
21 Campus Circle
Murphy, NC 28906
(828) 835-4285

***"The mission of Tri County Community College is to help students succeed and to enrich the communities we serve."***

# Vision Enterprises, Inc.

**58 Young Dr.**
**Blairsville, Ga. 30512**

**Commercial HVAC Contractors**

**P R O P O S A L**

**October 8, 2026**
Re: TCCC Enloe Bldg
Subject: VRF System Replacement

VISION ENTERPRISES, INC., is pleased to offer this proposal for replacing the existing VRF system

This proposal is based on the following information and documentation:

- Trane/Mitsubishi equipment proposal F5-143538-21285-1 dated October 8, 2026
- Existing VRF piping diagrams (HRHP1, HRHP2, HRHP3)
- Conversations with Brandon Dockery

**SCOPE:**

**Overview of all sections of the project:**

- Removal of Existing Mitsubishi VRF System (3 systems)
  - Recovery and disposal of R-410A refrigerant
  - Outdoor units (6 modules), BC controllers (3ea.), indoor units (29ea.)
  - Haul-off of removed equipment
- R-32 Heat Recovery VRF Outdoor Systems (Trane/Mitsubishi) (3ea.)
  - TURYE2884BMM0AN 288 MBH 460/3 (2ea.)
  - TURYG2404AMM0AN 240 MBH 460/3 (1ea.)
- Ventilated BC Controllers (3ea.)
  - CMB-M1012NU-MA1-SV 12 Port
  - Ball Valves (36ea.)
- 4-Way Ceiling Cassettes (20ea.)
  - Grilles
- High Static Ducted Indoor Units (9ea.)
  - MERV 13 Filter Boxes
- Simple MA Controllers (29ea.)
- TE-C400A Touchscreen Central Controller
- Energy Recovery Ventilators (6ea.)
- Reconnect to Existing Refrigerant Piping
  - Nitrogen flush of existing lines
- Pressure Test, Evacuation and R-32 Refrigerant Charge
- Reconnect Existing Condensate Drains, Power and Ductwork
- Control Wiring and Central Controller Programming
- Crane Service
- Scissor Lift
- On site storage

- Startup Labor with Manufacturer's Representative
- On Site Supervision
- Installation Labor
- First year parts and labor warranty
- Sales Tax on Material

**PRICING:**

**BASE BID AS PER SCOPE ABOVE: ----------$505,687.00**

**ADD ALT. 1 – NEW BRANCH PIPING: ----------$61,600.00**
**ADD ALT. 2 – ALL NEW PIPING: ----------$85,700.00**

**CLARIFICATIONS:**

1. Base bid reuses the existing refrigerant piping, subject to manufacturer approval and a successful nitrogen pressure test. If the existing piping cannot be reused, Add Alternate 1 or 2 applies. Alternates are not cumulative.
2. High voltage reconnection to the existing disconnects is included. Any new circuits, disconnects, or wire or breaker size changes are by others (Control Wiring by Vision).
3. Refrigerant leak detection, alarms or mitigation required for A2L (R-32) refrigerant are not included.
4. ERV ductwork, louvers, wall or roof penetrations and ERV power wiring are by others.
5. Ductwork modifications beyond reconnecting existing ducts, BAS integration, and test and balance are not included.
6. All tie-ins for life safety equipment are provided by others.

8. Work to be performed during normal business hours.
9. Any change that will affect the price of the job up or down will be executed only by a written change order signed by the owner.
10. Bond is not included.
11. This proposal is valid for 60 days.

**QUALIFICATIONS:**

VISION ENTERPRISES, INC. proposes to furnish material and labor—complete in accordance with the above specifications. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practice. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and there will be an extra charge over and above the estimate. Our workers are fully covered by Workmen's Compensation Insurance.

We trust this meets your requirements, please contact us with any comments of concern.
Thanks for the opportunity to quote on this project,

Sincerely,

*Douglas Harmon*

Douglas Harmon
**VISION ENTERPRISES, INC.**
Douglas@visionentinc.com
**Doug's Cell (828) 557-5548**

## TCCC | Current Fiscal Year & 5 Year CAPITAL & MAINTENANCE SUMMARY

FY 2026–2027 through FY 2031–2032 | All totals update from Project Plan

| Project Type | FY 26-27 | FY 27-28 | FY 28-29 | FY 29-30 | FY 30-31 | FY 31-32 | Six-Year Total |
|---|---|---|---|---|---|---|---|
| Capital Project | $591,387 | $205,000 | $805,000 | $201,000 | – | $350,000 | $2,152,387 |
| Major Maintenance | – | $405,000 | – | $195,000 | $125,000 | – | $725,000 |
| Routine Maintenance | – | – | – | – | – | – | – |
| **ALL PROJECTS** | **$591,387** | **$610,000** | **$805,000** | **$396,000** | **$125,000** | **$350,000** | **$2,877,387** |
| Fiscal year dates | 7/1/26–6/30/27 | 7/1/27–6/30/28 | 7/1/28–6/30/29 | 7/1/29–6/30/30 | 7/1/30–6/30/31 | 7/1/31–6/30/32 | |

### PROJECTED PROJECTS & MAINTENANCE BY FISCAL YEAR

| Project / Maintenance Item | Campus / Building | Project Type | Priority | FY 26-27 | FY 27-28 | FY 28-29 | FY 29-30 | FY 30-31 | FY 31-32 |
|---|---|---|---|---|---|---|---|---|---|
| Enloe HVAC Project | Enloe Building | Capital Project | Critical | $591,387 | – | – | – | – | – |
| Electronic Door Look Upgrade | Main Campus | Capital Project | High | – | $205,000 | $205,000 | $201,000 | – | – |
| West Building Restroom Project | West Building | Capital Project | High | – | – | $600,000 | – | – | – |
| Campus Paving Project | Main Campus | Major Maintenance | Medium | – | – | – | $125,000 | $125,000 | – |
| Crisp Roof Project | Crisp Building | Capital Project | Medium | – | – | – | – | – | $350,000 |
| Fire Training Live Burn Building | Main Campus | Major Maintenance | High | – | $205,000 | – | – | – | – |
| Life Safety Systems on Main Campus | Main Campus | Major Maintenance | High | – | $200,000 | – | – | – | – |
| Welsing Shop Exhaust Vents | West Building | Major Maintenance | Medium | – | – | – | $30,000 | – | – |
| Enloe Building Expansion Joint Repair | Enloe Building | Major Maintenance | Medium | – | – | – | $40,000 | – | – |

# CHEROKEE COUNTY

75 Peachtree Street
Murphy, NC 28906
825-837-5527



*Randy Wiggins, County Manager*
*Maria Hass, Asst. County Manager/Clerk to the Board*
*Candy R. Anderson, CPA, CGMA, Chief Financial Officer*

***Board of Commissioners***
*Ben Adams, Chairman*
*Dr. Sue Ledford, Vice Chairman*
*Dr. Jeana Conley*
*Jan Griggs*
*Mark Stiles*


## ***BUDGET REVISION***

11/12/2026

| | | ***(DECREASE) INCREASE*** |
|---|---|---|
| 1045300-34321 | DSS Contribution Revenue | 1,080.00 |
| 1095300-44991 | General Assistance | 1,080.00 |

Appropriates $1,080 in donor-restricted contributions received by the Department of Social Services (DSS) for the purchase of Christmas gifts for Adult Protective Services clients.

Chairperson

11/12/2026

# CHEROKEE COUNTY

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Murphy, NC 28906
825-837-5527

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## ***BUDGET REVISION***

11/12/2026

| | | ***(DECREASE) INCREASE*** |
|---|---|---|
| 1045300-35317 | Adoption Promotion | 86,798.00 |
| 1095300-46030 | Adoption Promotion | 86,798.00 |

Appropriates $86,798 in additional State Adoption Promotion funding received by the Department of Social Services (DSS).

Chairperson

11/12/2026

**Maria Hass**

**From:** Randy Wiggins
**Sent:** Wednesday, November 4, 2026 12:59 PM
**To:** Jan Griggs
**Cc:** Maria Hass
**Subject:** RE: CCSC lease

Understood. Copied Maria so she can have this (and my questions/comments below) as info to share out in the agenda packet for the 11/12 meeting in reference to this particular lease - any additional modifications needed and included in approval of the lease. I have heard nothing from anyone else.

Randy Wiggins
County Manager
75 Peachtree Street
Murphy, NC 28906
Office: 828-837-5527 x.1815
Fax: 828-837-9684
Cell: 828-361-2501
randy.wiggins@cherokeecounty-nc.gov

**From:** Jan Griggs <jan.griggs@cherokeecounty-nc.gov>
**Sent:** Tuesday, November 3, 2026 1:37 PM
**To:** Randy Wiggins <randy.wiggins@cherokeecounty-nc.gov>
**Subject:** Re: CCSC lease

Randy,

I recommend a fee of $200 per day for use of the arena. I recommend $50 per day if arena lights are used I also recommend deleting the sentence about service equipment.

Jan Griggs, CWO4, USMC, (Ret.)
Cherokee County Commissioner
District 5
(828)-557-9535

---

**From:** Randy Wiggins <randy.wiggins@cherokeecounty-nc.gov>
**Sent:** Monday, November 2, 2026 1:29 PM
**To:** Ben Adams <ben.adams@cherokeecounty-nc.gov>; Jan Griggs <jan.griggs@cherokeecounty-nc.gov>; Jeana Conley <jeana.conley@cherokeecounty-nc.gov>; Mark Stiles (estiles84@gmail.com) <estiles84@gmail.com>; Sue Ledford <sue.ledford@cherokeecounty-nc.gov>
**Cc:** Maria Hass <maria.hass@cherokeecounty-nc.gov>; Candy R. Anderson <candy.anderson@cherokeecounty-nc.gov>; Daniel England <daniel.england@cherokeecounty-nc.gov>; erikadennis83@gmail.com <erikadennis83@gmail.com>
**Subject:** CCSC lease

Updated from discussions. We added the 30 day notice language but they also added ability to negate should a circumstance be egregious where a 30 day notice would not be advisable.

Per the language, the Board will need to adopt a fee schedule (FEES - 11.).

Take note of item 14 as Finance would need to track any such revenues and associated expenses.

Item 16 - Board would need to determine the flat fee cost for use of such lights should that occur during the term of the lease.

Item 17 - County Manager would still need Board approval for structural changes and all would need to flow through code enforcement as required.

Item 18 - For Daniel's benefit and scheduling. Would not recommend that "The COUNTY shall provide the annual servicing for the said equipment"... as we would be agreeing to cover the annual cost of servicing equipment not owned by the County. No cost is identified so this is left rather open ended.

Concerning each entity's use of the other's areas for parking in support of large events - it is my understanding that both organizations are agreeable to working with and supporting one another by allowing use of associated parking areas.

Randy Wiggins
County Manager
75 Peachtree Street
Murphy, NC 28906
Office: 828-837-5527 x.1815
Fax: 828-837-9684
Cell: 828-361-2501
randy.wiggins@cherokeecounty-nc.gov

**NORTH CAROLINA**

**CHEROKEE COUNTY**

**ARENA LEASE**

THIS LEASE made and entered into this the____ of October 2026 by and between the **COUNTY OF CHEROKEE**, a body politic and a political subdivision of the State of North Carolina, **LESSOR** and the **CHEROKEE COUNTY SADDLE CLUB, INC.**, a North Carolina non-profit corporation, **LESSEE**.

WHEREAS, the Cherokee County Saddle Club, Inc. (hereinafter referred to as "the CLUB" or "the LESSEE") desires to lease from the County of Cherokee (hereinafter referred to as "the COUNTY" or "the LESSOR") a portion of the Cherokee County Farmer's Property known as and designated as the NORA STARKS MEMORIAL HORSE ARENA and surrounding area (hereinafter "the ARENA") under the terms and conditions hereinafter set forth in this Lease.




NOW, THEREFORE, in consideration of the foregoing and mutual promises and covenants contained herein, the parties do hereby stipulate and agree as follows:

USE AND SCHEDULING:

1. The COUNTY agrees to allow the CLUB use of the ARENA for its public events and functions in exchange for performing certain services.

2. The COUNTY agrees that the CLUB is not leasing any buildings on the property and is not responsible for any loss or damage to buildings. This Lease shall also include the non-exclusive use of the following facilities associated with or adjacent

to the ARENA: the concession stand; the rest rooms located in the concession stand; parking areas adjacent to the Livestock Sales Building; the old salt storage shed; and the announcer's box. Other organizations may be allowed to use the ARENA, concession stand, restrooms, parking areas adjacent to the Livestock Sales Building, the old salt storage shed, and announcer's box from time to time, provided no such use will conflict with a previously scheduled CLUB event.

3. The CLUB agrees to handle all scheduling of events at the ARENA, whether those events are CLUB events, the COUNTY's events, or other community events. The CLUB shall keep a current calendar of all scheduled events through the use of a web-based calendar such as Google calendar(s) or through the CLUB's own website.

4. The COUNTY agrees that the CLUB events that have been previously scheduled will be given priority for the use of the ARENA, but only so long as there are no previously scheduled events, the CLUB agrees that the use of the ARENA will be on a first come basis.

5. The CLUB agrees to operate, maintain and schedule the ARENA as a venue for typical horse arena, animal, and livestock events. As for scheduling any other activities and functions, the CLUB agrees to seek advance approval from THE COUNTY, by and through CES. The CLUB shall have the right to manage and collect fees for practice riding. Practice riding is available when no events are scheduled at the ARENA

6. The CLUB and the COUNTY agree to establish written rules and guidelines for the use of the ARENA, which will be made available to all who use the ARENA.

7. At the time inquiries are made to the CLUB about scheduling events, the CLUB agrees to provide full information about such things as requirements for insurance, deposit, clean-up, and all rules and regulations.

8. The COUNTY agrees that a representative of the CLUB shall serve as a liaison between the CLUB and the COUNTY and CES.

9. The CLUB and COUNTY agree that NO JOINT AGENCY OR PERSONNEL is created by this agreement. Both the CLUB and COUNTY agree that the CLUB is not an agent of the COUNTY and no employee of the CLUB shall be entitled to any COUNTY employment benefits, such as, but not limited to, vacation, sick leave, insurance, workers' compensation, or pension and retirement benefits. Control of CLUB personnel, standards of performance, discipline and all other aspects of performance shall be governed entirely by CLUB. No joint agency is established by this Agreement. This Agreement does not create a partnership, joint venture, other joint endeavor, joint ownership, joint operations or personnel sharing of any kind. No joint personnel are needed by the parties in order to carry out the obligations under this Agreement.

FEES:

10. All fees for CLUB events collected by the CLUB will be used by the CLUB to fund its activities and to pay its own costs and expenses.

11. For all non-CLUB functions held at the ARENA, the COUNTY shall establish a fee schedule which shall provide use fees for both non-profit and for-profit organizations. The fees may include a flat usage fee and/or percentage of entry, class, or other fees. These fees may vary, depending on the type and purpose of the event.

12. The fees for any non-profit organization may be waived by the COUNTY on a case-by-case basis and in the sole discretion of the COUNTY.

13. The COUNTY shall have the discretion to waive or adjust fees when deemed appropriate in the sole discretion of the COUNTY.

14. The COUNTY shall use all fees paid to the COUNTY from functions held at the ARENA for repairs, maintenance and capital improvements to the Mountain Folk Center.

EXPENSES AND MAINTENANCE:

15. The COUNTY agrees to provide electrical and water/sewer utilities for the ARENA, but the COUNTY shall not provide cable or satellite television signals, telephone or internet for the ARENA. However, if an organization, including the CLUB, uses the ARENA lights, a flat fee of cost for the use of the ARENA's lights shall be charged to that organization.

16. The COUNTY agrees that CLUB and all organizations and groups utilizing the ARENA shall be responsible for all their own expenses, set-up and clean-up, except utilities as mentioned above.

17. The CLUB agrees to get advance written approval from THE COUNTY either from the Chair of the Board of Commissioners or the County Manager for any structural changes or improvements to ARENA.

18. The COUNTY agrees to be responsible for all structural repairs which are necessary in providing normal maintenance to the facility. The COUNTY will maintain the entrance road from U.S. Highway 64 and the road which is used to access the ARENA. The COUNTY will bush hog the grounds at least four (4) times per calendar year and will work with the CLUB to schedule the bush hogging at the most opportune time so as not to interfere with any CLUB activity or in support of a scheduled CLUB activity. Other maintenance such as weed trimming and grass cutting beyond the aforementioned bush hogging will be the responsibility of the CLUB. The CLUB and its members agree to indemnify and hold the COUNTY harmless from any accidents or injuries as a result of the use of said equipment. The CLUB shall be responsible for all costs associated with the operation of said equipment such as fuel, oil, and trimmer line. Repairs to said equipment as a result

of CLUB's use shall be the responsibility of the CLUB. The COUNTY shall provide the annual servicing for the said equipment. The CLUB agrees to provide all other general maintenance and minor repairs as a result of their use of said equipment at its own expense.

19. The CLUB shall supply equipment, tools, materials and/or supplies to accomplish the functions of the CLUB.

20. The COUNTY shall not be responsible to the CLUB for any expenses paid or incurred unless otherwise agreed to in writing by the COUNTY.

21. The CLUB shall, at its sole expense, maintain throughout the term of this Agreement: (a) commercial general liability insurance covering bodily injury, personal injury, and property damage arising out of the CLUB's operations, events, activities, participants, volunteers, and invitees at the ARENA, with limits of not less than **$1,000,000 per occurrence and $2,000,000 aggregate**; (b) participant accident coverage, if applicable to the CLUB's activities; and (c) property insurance covering loss of or damage to all CLUB-owned or leased equipment, supplies, inventory, and other personal property located at the ARENA, in amounts sufficient to cover the full replacement value thereof. The COUNTY shall be named as an **additional insured** on the CLUB's commercial general liability policy with respect to the CLUB's use of the ARENA, and the CLUB shall provide certificates of insurance evidencing the required coverage upon request.

22. The COUNTY shall maintain commercial general liability and premises liability coverage applicable to COUNTY-owned facilities, including the ARENA, with limits of not less than **$1,000,000 per occurrence and $2,000,000 aggregate**, or such higher limits as may be maintained under the COUNTY's governmental risk pool, self-insurance program, or liability insurance program. Each party shall be responsible for the insurance coverage required by this Section with respect to its own operations, property, agents, employees, and activities.

23. The CLUB agrees to indemnify and hold the COUNTY harmless from any and all liability arising from the CLUB's use and occupancy of the ARENA, including attorneys' fees.

TERM OF AGREEMENT:

24. This agreement shall be effective on the last date that a party affixes its signature and shall continue for 9 years.

25. In the event the CLUB shall commit waste or in any way fail to adhere to the terms of this agreement, the COUNTY may terminate this Lease with 30 days' notice and take possession of the ARENA at the expiration of the 30-day notice; provided, however, that the COUNTY shall give CLUB written notice of any alleged default and CLUB shall have 30 days from receipt of such notice to cure the default (or commence a cure if the default cannot reasonably be cured within 30 days) before

the COUNTY may terminate the lease unless the Board of Commissioners determines that the CLUB's conduct is so egregious as to warrant immediate termination of the lease with instant possession of the ARENA by the County without notice or the opportunity to cure by the CLUB.

26. This Agreement may not be assigned by the CLUB without the COUNTY's prior approval which shall be in writing.

27. No change, modification or waiver of any term of any Lease shall be valid or enforceable unless it is in writing and signed by the appropriate authorized COUNTY and the CLUB officers or officials. This Lease constitutes the entire agreement between the parties and supersedes all prior agreements or understandings between the parties.

In Testimony Whereof, the parties hereto have executed this Lease by and through its duly authorized officers or officials on the day and date first above written.

**COUNTY OF CHEROKEE**

Attest:

By: _____
Chairman, Board of Commissioners

By: _____
Clerk to the Board

Date: _____

(County Seal)

**CHEROKEE COUNTY SADDLE CLUB, INC.**

By: _____
Club President

By: _____
Club Secretary

Date: _____

(Corporate Seal)

STATE OF NORTH CAROLINA
COUNTY OF CHEROKEE

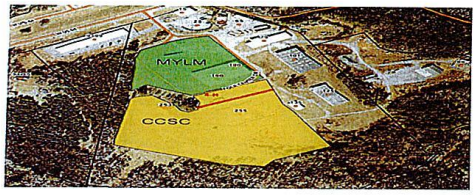
## SALE BARN LEASE

THIS LEASE AGREEMENT (LEASE) is made and entered into as of the ____day of _____2026 by **Cherokee County** (County), a body politic, and political subdivision of the State of North Carolina and **MOUNTAIN YOUTH LIVESTOCK MARKET, INC.** (MARKET)., a non-profit corporation doing business in Cherokee County, North Carolina.

### DECLARATIONS

WHEREAS, the County is the owner of the property commonly known as the Mountain Folk Center.

WHEREAS, MARKET desires to make use of the SALE BARN and adjacent parking at the Mountain Folk Center to host livestock sale events. The area that is the subject of this agreement is defined in the below site diagram:




### TERMS & CONDITIONS

WHEREFORE, Cherokee County, in service to its citizens, does hereby grant unto MOUNTAIN YOUTH LIVESTOCK MARKET a LEASE to use the Mountain Folk Center facility as set forth on the attached map which is incorporated by reference, subject to the terms and conditions of this agreement.

**Term**-This agreement shall be effective on the last date that a party affixes its signature and shall continue for 9 years.

In the event MARKET shall commit waste or any way fail to adhere to the terms of this agreement, the COUNTY may terminate this LEASE with 30 days' notice and take possession of the SALE BARN at the expiration of the 30-day notice.

**Remuneration** - This LEASE is granted without remuneration as MARKET shall provide education and recreational opportunities to the youth of Cherokee County.

**Entry**- MARKET may enter into and upon the lands and structures set forth and

described on the attached map and make use of same. The County is under no obligation whatsoever to maintain the grounds of ingress, egress or regress to the facility.

**Non-exclusive use** – This agreement does not in any way, shape or form convey exclusive use nor any other property right to the facility. MARKET shall provide unto the County Manager desired dates for use of the facility in advance. The County reserves the right to exclude MARKET or any other licensee from the facility at its discretion. County will endeavor to accommodate MARKET to use the facility for its scheduled events. Any other person/group wishing to reserve for the use of the facility must do so through MARKET to avoid conflicting use. Any and all reservations may not be scheduled before the first business day of each new calendar year. The County Manager shall be the final arbiter of scheduling at the facility.

**Alterations to facility** – MARKET, nor its subordinates or associates, shall make physical alterations to the facility without the express written permission of Cherokee County either by the Chair of the Board of Commissioners or the County Manager. Any approved alterations must be accompanied by appropriate building permits and must comply with building codes of the State of North Carolina and Cherokee County. Any improvements on the property become the property of Cherokee County.

**Insurance** – MARKET shall, at its sole expense, maintain throughout the term of this LEASE: (a) commercial general liability insurance covering bodily injury, personal injury, and property damage arising out of MARKET'S operations, events, activities, participants, volunteers, and invitees at the SALE BARN, with limits not less than $1,000,000 per occurrence and $2,000,000 aggregate; (b) participant accident coverage, if applicable to MARKET'S activities; and (c) property insurance covering loss of or damage to all MARKET-owned or leased equipment, supplies, inventory, and other personal property located at the SALE BARN, in the amounts sufficient to cover the full replacement value thereof.

The COUNTY shall maintain commercial general liability and premises liability coverage applicable to COUNTY-owned facilities, including the SALE BARN, with limits of not less than $1,000,000 per occurrence and $2,000,000 aggregate, or such higher limits as may be maintained under the COUNTY's governmental risk pool, self-insurance program, or liability insurance program. Each party shall be responsible for the insurance coverage required by this Section with respect to its own operations, property, agents, employees, and activities.

**Hold Harmless**- MARKET and any of its employees, participants and/or contractors indemnify and holds harmless, and shall forever defend Cherokee County for any damages or injuries incurred from their use of, ingress, egress or regress to said facility.

**Acceptance**- MARKET accepts the property subject to this LEASE as is, where is. County does not warrant structural or operational integrity of the facility.

**Maintenance** – MARKET shall be responsible for the removal of all trash and debris from the facility and the general cleanliness of the designated Mountain Folk Center facility. MARKET shall be responsible for routine maintenance of the facility including mowing and weed trimming of the licensed area. MARKET shall leave the property in the same condition as they found it. Any damage incurred shall be reported to the

office of the County Manager before vacating the property. MARKET shall be responsible for all repairs for damages incurred beyond normal wear and tear.

**No Joint Agency or Personnel** - MARKET and COUNTY agree that NO JOINT AGENCY OR PERSONNEL is created by this agreement. Both MARKET and COUNTY agree that MARKET is not an agent of the COUNTY and no employee of MARKET shall be entitled to any COUNTY employment benefits, such as, but not limited to, vacation, sick leave, insurance, workers' compensation, or pension and retirement benefits. Control of MARKET personnel, standards of performance, discipline and all other aspects of performance shall be governed entirely by MARKET. No joint agency is established by this Agreement. This Agreement does not create a partnership, joint venture, other joint endeavor, joint ownership, joint operations or personnel sharing of any kind. No joint personnel are needed by the parties in order

to carry out the obligations under this Agreement.

**Trespassing-** Cherokee County hereby authorizes the MARKET and its agents as users and possessors of the subject property, and are lawful occupants and persons in charge of the premises for purposes of any criminal trespassing statute under Chapter 14 of the North Carolina General Statutes and may issue orders to vacate the premises and to seek criminal process for violations of the Criminal Trespass laws of the State of North Carolina.

**Designation of Document -** This Lease Agreement is a public record maintained by the County of Cherokee and bears the Seal of the County. Furthermore, this document is a business record maintained by Cherokee County in the course of its business as a body politic and subdivision of the State of North Carolina.

**Withdrawal/ Abandonment-** MARKET may withdraw from this lease agreement at any time with written notice to the Office of the Cherokee County Manager any time.

**Approval-** This lease agreement shall become effective upon signature by the County Manager.

This the __day of _____2026.

_____
Randy Wiggins
County
Manager

_____
For the MOUNTAIN YOUTH LIVESTOCK MARKET

## Cherokee County
## Application for Boards/Commissions/Committees

**Please complete each section**

Full Name Edward "Bo" Phillips Date of Birth [redacted]

Home Address 20 Bridle Path Ln Andrews, NC 28901

Home Phone 828-361-1720

Current Employers Four Seasons Hospice

Job Title Chaplain/Care Advocate Years in current position 12

Business Phone: 828-692-6178 Fax: _____

E-Mail Address: ephillips@fourseasonscfl.org

Duties Educate Providers, Advocate for Clients and Provide Spiritual Support for all.

Other employment history Graham Co. DSS 2008-2010

**It is the Board of Commissioners goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and County district residency.**

District No. _____

Male ✓ Female _____

White ✓ Black _____ Hispanic _____ Native American _____ Asian _____ Other _____

**Board/Commission/Committee Applying For (list only one per form)** DSS Board

Generally, the Board of Commissioners desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 2 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:

Current Board Member, Reappointment

Why are you interested in serving on this Board/Commission/Committee? I am currently a Board member and we are achieving goals + Metrics

**DO NOT SUBMIT RESUMES/ATTACHMENTS**

(OVER)

Interests/Skills/Areas of Expertise/Professional Organizations/Activities: Current Cherokee County DSS Board member, Cherokee County Schools PRN Bus Driver, & Athletic Volunteer Andrews Lions club. member & Volunteer.

**Affirmation of Eligibility:**

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No ✓ If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes _____ No ✓

If yes, please explain: _____

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Council Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the County Manager and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: [redacted] Date: 11-4-26

Form is invalid if not signed and dated

Return completed form to:

Clerk to the Board
75 Peachtree Street, Suite 112
Murphy, NC 28906
Phone: (828) 837-5527 Fax: (828) 837-9684

**Applicants are required to be a resident of Cherokee County**

MUST PROVIDE VALID ID OR DRIVER'S LICENSE AS PROOF OF RESIDENCY

# Cherokee County
## Application for Boards/Commissions/Committees

**Please complete each section**

Full Name Renee C Deweese Date of Birth [redacted]

Home Address _____

Home Phone 828-361-2812

Current Employers Retired

Job Title n/a Years in current position 6

Business Phone: n/a Fax: n/a

E-Mail Address: rdeweese62@gmail.com

Duties _____

Last job held was with REACH of Cherokee County where I served as a DV/SA advocate

Other employment history Retired school librarian; served in AmeriCorp (1yr); Ivie Funeral Home (3yrs)

**It is the Board of Commissioners goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and County district residency.**

District No. 3

Male _____ Female x

White x Black _____ Hispanic _____ Native American _____ Asian _____ Other _____

**Board/Commission/Committee Applying For (list only one per form)** DSS Board member

Generally, the Board of Commissioners desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 2 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:

Board of Elections

Why are you interested in serving on this Board/Commission/Committee?

To remain active and productive in the community

**DO NOT SUBMIT RESUMES/ATTACHMENTS**

(OVER)

Interests/Skills/Areas of Expertise/Professional Organizations/Activities: _____

Interests include: Helping the youth and elderly in our communities; online research and people skills

Current member of the Murphy Rotary Club and the Mayor's Rising Stars

**Affirmation of Eligibility:**

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No X If yes, please explain disposition: _____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes _____ No X

If yes, please explain: _____

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Council Board/Commission/ Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the County Manager and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: [redacted] Date: 10/19/2026

Form is invalid if not signed and dated

Return completed form to:

Clerk to the Board
75 Peachtree Street, Suite 112
Murphy, NC 28906
Phone: (828) 837-5527 Fax: (828) 837-9684

**Applicants are required to be a resident of Cherokee County**

MUST PROVIDE VALID ID OR DRIVER'S LICENSE AS PROOF OF RESIDENCY

## Cherokee County
## Application for Boards/Commissions/Committees

**Please complete each section**

Full Name Wanda S. Leatherwood Date of Birth [redacted]

Home Address 3471 Upper Peachtree Rd. Murphy NC

Home Phone 828-361-2669

Current Employers Retired / NRL

Job Title _____ Years in current position _____

Business Phone: _____ Fax: _____

E-Mail Address: Wandaleatherwood2yahoo.com

Duties _____

_____

Other employment history Finance Officer / Nantahala Regional Library 41 years

**It is the Board of Commissioners goal to maintain a balance of membership on its Boards/Commissions/Committees based on race, gender and County district residency.**

District No. _____

Male _____ Female ✓

White ✓ Black _____ Hispanic _____ Native American _____ Asian _____ Other _____

**Board/Commission/Committee Applying For (list only one per form)** _____

Generally, the Board of Commissioners desires to broaden participation on Boards/Commissions/Committees for as much citizen involvement as possible; therefore, a goal is to limit appointees to no more than 2 Boards/Commissions/Committees. Therefore, please list any other Boards/Commissions/Committees on which you currently serve:

_____

N/A

Why are you interested in serving on this Board/Commission/Committee? I am invested in the services of the Nantahala Regional Library and have been for 41 years.

**DO NOT SUBMIT RESUMES/ATTACHMENTS**

(OVER)

Interests/Skills/Areas of Expertise/Professional Organizations/Activities: Member of Peachtree Memorial Baptist Church. I love to read and bird watch. Also, I never thought of my position of finance office as a "job." I love finance and accounting. I am still very interested in the library and its services.

**Affirmation of Eligibility:**

Has any formal charge of professional misconduct, criminal misdemeanor or felony ever been filed against you in any jurisdiction?

Yes _____ No ✓ If yes, please explain disposition: _____

_____

_____

Is there any conflict of interest or other matter that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Board of Commissioners? Yes _____ No ✓

If yes, please explain: _____

_____

I understand this application is public record and I certify that the facts contained in this application are true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all statements contained herein as deemed appropriate. I further authorize all information concerning my qualifications to be investigated and release all parties from all liability for any damages that may result from this investigation. I understand and agree that any misstatement may be cause for my removal from any Board/Commission/Committee. I understand regular attendance to any Council Board/Commission/Committee is important and, accordingly, I further understand that if my attendance is less than the standards established for any such body that this is cause for removal. Lacking any written standards for attendance by any Board/Commission/Committee it is expected that I will attend at least 75% of all meetings during any one calendar year to maintain my seat on any Board/Commission/Committee to which I may be appointed. This form will remain on file in the Office of the County Manager and requests for updates will be sought prior to any consideration for reappointment (or future appointment) to any Board/Commission/Committee.

Signature: [redacted] Date: 9/6/26

Form is invalid if not signed and dated

**Return completed form to:**

Clerk to the Board
75 Peachtree Street, Suite 112
Murphy, NC 28906
Phone: (828) 837-5527 Fax: (828) 837-9684

**Applicants are required to be a resident of Cherokee County**

MUST PROVIDE VALID ID OR DRIVER'S LICENSE AS PROOF OF RESIDENCY

**A RESOLUTION BY THE CHEROKEE COUNTY**

**TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS**

**WHEREAS** Cherokee County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids.

**WHEREAS** the allocation, use, and reporting of funds stemming from these national settlement agreements and bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA") and the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation ("SAAF");

**WHEREAS** Cherokee County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

**WHEREAS** section E.6 of the MOA states that, before spending opioid settlement funds, the local government's governing body must adopt a resolution that:

(i) indicates that it is an authorization for expenditure of opioid settlement funds; and,

(ii) states the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy; and,

(iii) states the amount dedicated to each strategy for a specific period of time.

**NOW, THEREFORE BE IT RESOLVED,** in alignment with the NC MOA and SAAF, Cherokee County authorizes the expenditure of opioid settlement funds as follows:

1. First strategy authorized

   a. Name of strategy: Collaborative Strategic Planning

b. Strategy is included in Exhibit A

c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: MOA Option A Strategy 1

d. Amount authorized for this strategy: $160,082.00

e. Period of time during which expenditure may take place:

   Nov 12, 2026 through June 29, 2027

f. Description of the program, project, or activity: Support collaborative strategic planning to address opioid misuse, addiction, overdose, or related issues, including staff support, facilitation services, or any activity or combination of activities listed in Exhibit C to the MOA (collaborative strategic planning). This will provide for the establishment of an Opioid Settlement Coordinator position within the Cherokee County Health Department to support the planning, implementation, evaluation, and reporting of opioid remediation activities; as well as associated eligible personnel, operational, transportation, and program implementation expenses.

g. Provider: Cherokee County Health Department

2. Second strategy authorized

a. Name of strategy: Recovery support services

b. Strategy is included in Exhibit A

c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: MOA Option A Strategy 3: Recovery Support Services

d. Amount authorized for this strategy: $199,500.00

e. Period of time during which expenditure may take place:

Nov 12, 2026 through June 29, 2027

f. Description of the program, project, or activity: Fund evidence-based recovery support services, including peer support specialists or care navigators based in local health departments, social service offices, detention facilities, community-based organizations, or other settings that support people in treatment or recovery, or people who use drugs, in accessing addiction treatment, recovery support, harm reduction services, primary healthcare, or other services or supports they need to improve their health or well-being.

g. Provider: Christian Love Ministries d/b/a Renewed Hope

3. Third strategy authorized:

a. Name of strategy: Recovery Housing Support

b. Strategy is included in Exhibit A

c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: MOA Option A Strategy 4: Recovery Housing Support

d. Amount authorized for this strategy: $115,000.00

e. Period of time during which expenditure may take place:

Nov 12, 2026 through June 29, 2027

f. Description of the program, project, or activity: Fund programs offering recovery housing support to people in treatment or recovery, or people who use drugs, such as assistance with rent, move-in deposits, or utilities; or fund recovery housing programs that provide housing to individuals receiving Medication-Assisted Treatment for opioid use disorder.

g. Provider: Christian Love Ministries d/b/a Renewed Hope

The total dollar amount of Opioid Settlement Funds proposed for appropriation across the above-named strategies is $474,582.00.

Adopted this the _____ day of _____, 20____.

_____

Ben Adams, Chair
Cherokee County Board of Commissioners

ATTEST:

_____

Maria Hass, Clerk to the Board

COUNTY SEAL

# Public Records Requests

*How to submit a request and what to expect*

**SUBMIT PUBLIC RECORDS REQUESTS TO**

**Email: publicrecords@cherokeecounty-nc.gov**

**Mail: Cherokee County Public Records Request**
**75 Peachtree Street**
**Murphy, NC 28906**

**Use the email inbox or mailing address above to submit public records requests.** A single point of contact gives the public one clear place to send requests and helps the County acknowledge, route, track, and coordinate responses consistently. Centralized intake also reduces delay or duplication when a request involves more than one department, while preserving the responsibility of the appropriate records custodian to identify and provide responsive records.

## 1. What to include in a public records request

A public records request asks to inspect or obtain copies of identifiable, existing records made or received in connection with public business. Records may include paper documents, emails, photographs, recordings, maps, reports, spreadsheets, and other documentary materials, regardless of physical form.

To help the County respond efficiently, describe the records sought as clearly as possible. When known, include:

- the type or category of record;
- the subject matter;
- an approximate date range;
- the department, office, or person likely to maintain the records; and
- the preferred format for receiving copies, if the County can provide that format.

**Please note:** The Public Records Act generally provides access to existing records. It does not require the County to answer questions, provide legal conclusions, conduct an investigation, prepare a narrative or explanation, or create or compile a record that does not already exist. A request will not be denied merely because confidential information is mixed with public information. When required, confidential information will be separated or redacted, and the nonconfidential portion will be provided.

## 2. What to expect after submitting a request

### Review and response

The County will review the request to determine whether responsive records exist, where they are maintained, and whether any law limits or prohibits disclosure. Depending on the request, the County's response may include:

- responsive, nonexempt existing records;

- records with confidential information redacted or separated;
- a description of where the records are available online;
- a request for reasonable clarification if the records cannot be identified from the description provided;
- notice that no responsive record was identified; or
- an explanation applicable to a denied request for a computer database.

### Timing

North Carolina law requires copies to be furnished as promptly as possible, but it does not set a fixed response period. Response time depends on the clarity and scope of the request, the number and location of potentially responsive records, the number of departments involved, the need to retrieve electronic information, and the need to review and redact confidential information. The volume and complexity of pending requests at any given time can impact the speed with which a response can be provided. When narrowing or prioritizing a request would help records be identified and produced more efficiently, the County may contact the requester to discuss practical options.

### Cost

Public records are generally available free or at minimal cost. For uncertified copies, charges ordinarily may not exceed the County's actual cost of reproduction. If a request requires extensive use of information technology resources or extensive clerical or supervisory assistance, the County will assess a reasonable special service charge based on actual costs allowed by law. The County bears the cost of separating confidential information from nonconfidential information. If a special service charge will apply, the County will provide notice so the requester may consider narrowing the request before substantial chargeable work proceeds.

## 3. Keep public records requests focused on records

Please use the public records inbox and mailing address for public records inquiries only. A public records request should identify the records the requester wishes to inspect or obtain. The public records process is not intended for disagreements, complaints, accusations, policy arguments, legal claims, or other concerns directed to the County.

This guidance does not minimize or discourage public comment. Separating concerns from records requests helps County staff identify the records being sought, avoids confusion about which portions of a submission require a records search, and supports a more efficient response for all requesters. Concerns about County policy or operations may be directed through the County's ordinary public-comment and constituent-contact channels.

**Legal references:** N.C. Gen. Stat. §§ 132-1, 132-2, 132-6, and 132-6.2.

**County Administration**
*Randy Wiggins, County Manager*
*Maria Hass, Asst. County Manager/Clerk to Board*
*Candy R. Anderson, CPA, Chief Financial Officer*

***Board of Commissioners***
*Ben Adams, Chairman*
*Dr. Sue Ledford, Vice-Chairman*
*Dr. Jeana Conley, Member*
*Jan Griggs, Member*
*Mark Stiles, Member*

**RESOLUTION TO NAME THE NEW VETERANS ADMINISTRATION AND SENIOR CENTER FACILITY IN HONOR OF COLONEL HOWARD LOVINGOOD**

**WHEREAS**, Colonel Howard Lovingood has demonstrated exceptional, lifelong dedication and outstanding service to our country, county, and communities; and

**WHEREAS**, during his lifetime, he served as a United States Marine from 1952 to 1997, Executive Director of the National D-Day Museum, Senior Marine Instructor in Lilburn, GA with the Marine Corps JROTC, Instructor at Tri-County Community College, and served with the Cherokee County Sheriff's Office; and

**WHEREAS**, he received a combat commission to Second Lieutenant in December 1968 and held numerous leadership and staff billets. His assignments on active duty included U.S. Naval Forces, Vietnam; Commanding Officer, Marine Detachment USS *Simon Lake*; 3rd Recon Battalion; 9th Marines; MCRD Parris Island; The Basic School; Advisor – Combined Naval Forces Korea; and Executive Officer and Commanding Officer, School of Infantry East; and

**WHEREAS**, he provided valuable counseling, guidance, and mentorship to members of the Sheriff's Office, actively engaged in community service projects, successfully secured military surplus property for the department, and assisted inmates in earning their GEDs; and

**WHEREAS**, Colonel Howard Lovingood's vision, leadership, and unwavering commitment have left an indelible mark on our community, inspiring both peers and future generations; and

**WHEREAS**, Cherokee County wishes to create a lasting tribute that recognizes these extraordinary contributions and ensure his legacy continues to inspire all who enter our facility.

**THEREFORE, BE IT RESOLVED** by the Cherokee County Board of Commissioners, that the building currently unnamed, located at **180 Hilton Street, Murphy, NC**, shall henceforth be officially named and designated as the **"Colonel Howard Lovingood County Services Building"**.

**BE IT FURTHER RESOLVED THAT** appropriate signage, lettering, and commemorative plaque detailing Colonel Howard Lovingood's contributions be permanently installed at the building's main entrance.

**Upon adoption, this resolution shall be officially entered into the permanent records of Cherokee County, and a certified copy shall be presented to Colonel Howard Lovingood as a token of our deepest gratitude and respect.**

**ADOPTED** this _____ day of _____, **2026**.

_____
Ben Adams, Chairman

**ATTEST:**

_____
Maria Hass, Clerk to the Board

CHEROKEE COUNTY
75 Peachtree Street
Murphy, NC 28906
828-837-5527

**County Administration**
*Randy Wiggins, County Manager*
*Maria Hass, Asst. County Manager/Clerk to Board*
*Candy R. Anderson, CPA, Chief Financial Officer*

***Board of Commissioners***
*Ben Adams, Chairman*
*Dr. Sue Ledford, Vice-Chairman*
*Dr. Jeana Conley, Member*
*Jan Griggs, Member*
*Mark Stiles, Member*

## Section 147(f) Approval and Written Agreement

The undersigned Official of Cherokee County (hereinafter referred to as "Municipality") pursuant to section 147(f) of the Internal Revenue Code of 1986, as amended (the "code"), hereby approves the entering into by Peachtree Fire District, Inc. of an Agreement in an aggregate principal amount not to exceed $1,300,000.00 to finance equipment consisting of One (1) New Pierce Pumper and One (1) 2011 Pierce Pumper Truck which will be located at the fire house of the Peachtree Fire District, Inc.. **This approval does not in any way constitute any financial involvement or obligation of the Municipality.**

Furthermore, this document acknowledges that for consideration, the receipt and sufficiency of which are hereby acknowledged, the Peachtree Fire District, Inc. has provided firefighting and other services for the Municipality for many years and Peachtree Fire District, Inc. hereby agrees to meet the requirement to continue to provide firefighting and other services for the Municipality.

Dated as of _____.

**Peachtree Fire District, Inc.**

_____
Betsy Messer, President, Board of Directors

**Cherokee County**

_____
Signature of authorized representative

_____
Ben Adams, Chaiman

**LETTER AGREEMENT FOR DESIGN SERVICES**

AU ARCHITECTURE unlimited

Architect: Jeff Sherer, NCARB
Architecture Unlimited, PLLC
131 Matthews Station Street, Suite 2A, Matthews, NC 28105
(Mail: 2700 Rondeau Ct., Matthews, NC 28105)
m. 704.451.7436 e. jeffs@architecture-unlimited.com
w. architecture-unlimited.com

Owner: Cherokee County
Attn. Randy Wiggins – County Manager
75 Peachtree Street, Murphy, NC 28906
828.361.2501
Randy.wiggins@cherokeecounty-nc.gov

Project: Cherokee County Senior Center Renovation for Cooperative Extension

## I. PROJECT DESCRIPTION

Project description as follows: Provide Architectural, Structural, and Building Engineering to renovate the existing 3,515 SF Senior Center for the Cooperative Extension per attached Facility Layout & Expansion Proposal: 69 Alpine Street, Expansion and Street Revised Plan with Addition.

## II. SCOPE OF DESIGN SERVICES

The Design Agreement includes the following Design Services:

1. Architectural
   a. Cover/Code Sheet
   b. Existing Plan, Demolition Plan, New Plan
   c. Existing Elevations, Demolition, and New Elevations
   d. Wall Sections and Types
   e. Updated Restroom Layouts
   f. Delineation of GC vs. Owner provided Tasks
   g. Details as Required
2. Mechanical, Electrical, Fire Alarm, Plumbing Engineering
3. Structural Engineering (Front Elevation Rework)
4. Exterior Views of New Facility
5. Project Specifications
6. Interior design assistance (material board) including space planning (room layouts)
7. Code compliance to include Federal and State ADA

Note:

1. All design work shall conform to the current NC State Building Code and be sealed by professionals licensed in the State of North Carolina
2. Field measure/scan and draw the existing conditions

## III. PROJECT DESIGN PHASES

### Preliminary Design

a. Prepare initial layout based on Owner provided information to include phased work to be performed by GC and Owner.

### Construction Documents

a. Based upon the approved Preliminary Design submittal, the Designer shall prepare construction drawings and specifications setting forth all the work in detail and prescribing work to be done, including materials; workmanship; finishes; mechanical and electrical systems; special equipment; site work; utility connections and services. Bidding information; proposal, contract, and bond forms; General and Supplementary General Conditions of the Contract; and all other information and documents required for receiving competitive bids on the project shall be provided and completed. Copies of construction documents shall be simultaneously furnished for review to the Owner and regulatory agencies having authority. The Owner shall forward a copy of his review comments and/or approval to the Designer for review and consensus.

b. The Designer and his consultants shall retain design calculations for all systems, including mechanical and electrical designs and keep same in reproducible form for submittal to Owner, if requested

### Bidding

The Designer shall assist the Owner with bidding/rebidding procedures as required. The services provided are described as follows: Bidding information; proposal, contract and bond forms, and other information and documents necessary for receiving competitive bids on the project. The designer shall attend bid opening and meeting(s) as required.

### Construction Administration

**1. Observations**
Provide liaison and necessary to observe the project to ensure compliance with the plans and specifications. Observations shall be made by qualified representatives of the Designer's firm and his consultants. Observations shall be once a month while work is in progress. When a full-time inspector is required for the project, this is an additional service provided by or through the Designer. The Designer shall be compensated in accordance with the provisions of the design contract.

**2. Monthly Meetings**
Attending regularly scheduled monthly OAC meetings to be held at the job site. All in-house consultants and contract consultants whose design is under current active construction shall be present at the job site for the monthly meeting. The consultants shall be available to answer questions and resolve all problems within their respective discipline. These meetings shall be open to subcontractors, material suppliers and any others who can contribute toward maintaining the required job progress.

The Designer shall request that each prime contractor be represented by both home office and project personnel. These representatives shall have authority to act on behalf of the contractor.
It shall be the purpose of these meetings to effect coordination, cooperation, and assistance in maintaining progress of the project on schedule to complete the project within the contract time. The format of these meetings shall include the following: a) Review minutes of last job conference and resolve all uncorrected problems. b) Review the construction schedule for completion by all contractors and update when necessary (Progress of work and field observations since previous meeting). c) Review of Designer's Logs (Issues, Information, & Instructions; Proposals and Modifications) d) Review any pending change orders or field orders The Designer shall prepare and submit to the Owner minutes of the monthly meeting. These minutes shall include a roster of all participants and all documentation of all items relating to project status and progress.

**3. Monthly Reports**

Provide written copies of monthly construction progress reports. These reports shall be submitted in accordance with the Monthly Progress Report. One copy shall be forwarded to the Owner's designated representative. These reports shall include copies of bi- weekly observation reports by the Designer and by all consultants involved, consistent with work in progress.

**4. Shop Drawings**

a) Process shop drawings, provide details, clarifications, interpretations, process material list and other data with sufficient dispatch to avoid delay in the progress of construction

**5. Progress Payments**

Provide general administration for the construction contract and process payment requests. Requests from contractors shall be submitted to the Designer for approval. After payment requests have been approved by the Designer, the Designer's signature shall be affixed, and the payment request will then be forwarded to the Owner in sufficient copies for payment.
The Designer's certificate shall show the following: a) Total amount of contract b) Extra work c) Credits d) Total of contract plus or minus any changes e) Value of work performed to date f) Retainage g) Amount previously paid h) Amount of present certificates i) Balance of contract sum.

**6. Field Testing**

Review results of all field testing on the project; and in addition, observe the operations of all mechanical and electrical equipment items including HVAC and fire alarm components for determining compliance with specification requirements.

**7. Change Orders**

Issue change orders when required. No change in the construction from approved plans and specifications shall be made until a change order or field order has been prepared and approved, except in the case of emergency, as covered in the General Conditions. Change orders shall be prepared with sufficient copies to provide one to each holder of contract documents and one copy for the contractor's surety. Change orders shall be accompanied by a complete breakdown showing computation of the cost, together with a written explanation of the change. The Designer, by his submission of the change order to the Owner, certifies that he has examined and analyzed the change order and has found it to be in order and reasonable.

**Close-out Documents: Additional Service as Requested**

Upon completion of the project, the Designer shall correct the drawings to conform to the project as finally constructed based on contractor as-built redlines and shall deliver to the Owner corrected record drawings.

## IV. BASIS OF COMPENSATION

We propose the following Lump Sum Phased Fixed Fee basis of compensation of Thirty-Five Thousand Eight Hundred Ten Dollar ($ 35,810) for Design Services as follows:

| Discipline | Fee |
|---|---|
| Architecture | $ 17,500 |
| Structural | $ 2,500 |
| MEP (See attached x 1.15) | $ 10,810 |
| Permitting | By Owner |
| Bidding | $ 2,500 |
| Construction Administration | $ 2,500 |
| Total | $ 35,810 |

Note: Design Alternates are as follows:

| | |
|---|---|
| Add Alternate 1: 30 Ft Building Expansion | $ 10,000 |
| Add Alternate 2: Parking Expansion (Includes retaining wall at street) | $ 2,500 |
| Grand Total with Alternates Selected | $ 48,310 |

1. Reimbursables required for the project (out-of-house printing services) shall be invoiced to the owner with a 1.15 markup factor. An Owner estimated reimbursable contingency of $ 1,500 is recommended.
2. Invoices shall be sent monthly and are due within 30 days of receipt.

## V. ADDITIONAL SERVICES

The following shall be considered additional services and therefore are excluded from Basic Services contained herein. Requested additional services provided will be billed hourly or negotiated as a lump sum fee. Work shall not begin without Owner approval.

1. Making revisions in Drawings or other documents when such revisions are:
   a. Inconsistent with approvals or instructions previously given by the Owner, including revisions made necessary by adjustments in the Owner's program or Project budget.
   b. Required by the enactment or revision of codes, laws, or regulations after the preparation of such document; or
   c. Due to changes required because of the Owner's failure to render decisions in a timely manner.
2. Providing services required because of significant changes in the Project including, but not limited to, size, quality, complexity, and the Owner's schedule.
3. Additional Service Hourly Rates shall be as follows:
   Architect/Engineer $175/Hour, Project Manager $115/Hour
   Draftsperson $85/Hour, Clerical $65/Hour
4. Civil Engineering and Landscape Architecture
5. Graphic Design – 3D Interior Renderings
6. Zoning Meetings
7. Kitchen Equipment Consultant
8. Security Design

## VI. ITEMS TO BE PROVIDED BY THE OWNER

1. Survey of Property if Alternates 1 and 2 are selected
2. Artwork, furnishing, furniture and accessories.
3. Audio-visual, telecommunications, and data systems, as required within the building.
4. Bidding Advertisement Costs
5. Construction quality control testing and special inspections
6. Payment of all permitting and development

## VII. INSURANCE

The Designer shall maintain during its performance under the Agreement the following insurance from one or more insurance companies authorized to do business in the State of North Carolina

Automobile – Designer shall maintain bodily injury and property damage liability insurance covering all owned, non-owned and hired automobiles. The policy limits of such insurance shall not be less than $1,000,000 combined single limit each person/each occurrence.

Commercial General Liability – Designer shall maintain commercial general liability insurance that shall protect Designer from claims of bodily injury or property damage which arise from performance under the Agreement. This insurance shall include coverage for contractual liability. The policy limits of such insurance shall not be less than $2,000,000 combined single limit each occurrence/annual aggregate.

Worker's Compensation and Employers' Liability Insurance – If applicable to designer, Designer shall meet the statutory requirements of the State of NC for worker's compensation coverage and employers' liability insurance.

Professional Liability insurance – Designer shall maintain professional liability insurance. The policy limits of such insurance shall not be less than $2,000,000 combined single limit each occurrence/annual aggregate.

## VIII. PROPOSED SCHEDULE

| Task | Anticipated Duration |
|---|---|
| Design Notice to Proceed | |
| Preliminary Design | 1 month |
| Owner Approval Meeting | |
| Construction Documents | 1 month |
| Permitting | TBD |
| Bidding/Contract | 1 month |
| Construction | TBD |
| Closeout | 1 month |
| Warranty | 1 Year or Greater per Documents |

Note: Exact dates are to be clarified prior to start of project

We appreciate the opportunity to submit our proposal on the above project. We look forward to working with everyone on the project and are prepared to begin immediately upon agreement approval.

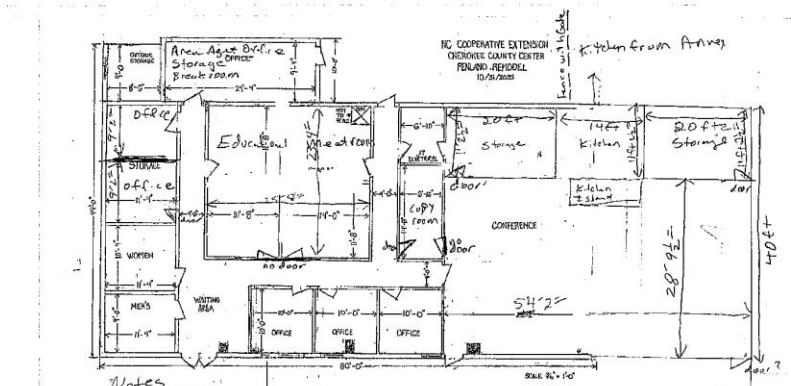
Sincerely,
Architecture Unlimited, PLLC

Jeff Sherer 8/12/26

Jeff Sherer, NCARB Date

Cherokee County

Owner Date



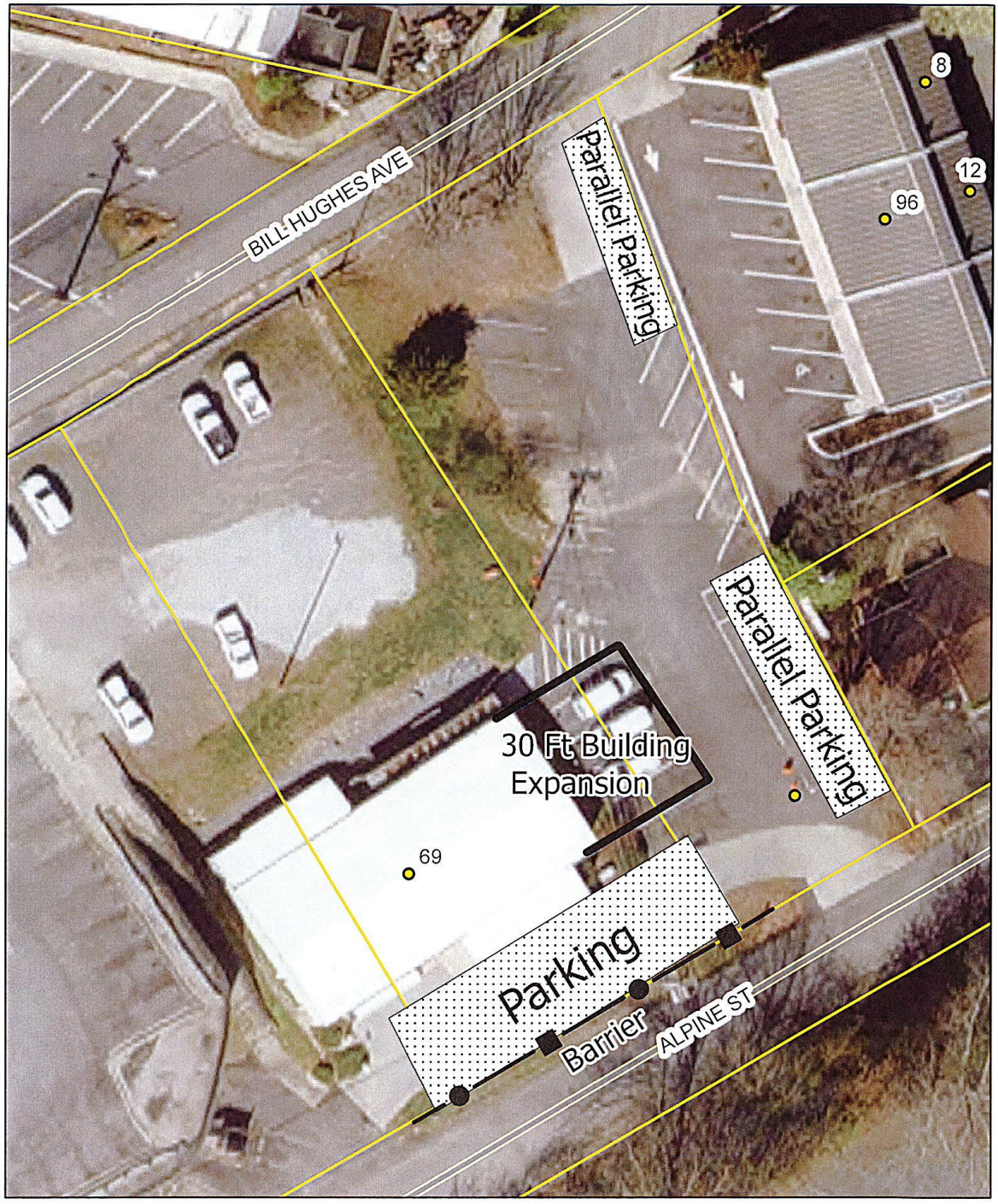

Kitchen from Aging

Notes

* Exact kitchen dimensions would need to be confirmed
* Conference room at Educational Room would need to be equipped with lighting + equipment for presentations
* Possible sound proof of

Possible Parking? See GIS Drawing

Possible Street Parking??




Disclaimer: This map is for reference use only. Data provided are derived from multiple sources with varying levels of accuracy. Cherokee County GIS disclaims all responsibility for the accuracy or completeness of the data shown hereon.

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# Facility Layout & Expansion Proposal: 69 Alpine Street

**Subject:** Revised Floor Plan & 30-Foot Building Expansion Concept

## Project Overview

This revised proposal outlines an updated space utilization plan for the upcoming relocation to 69 Alpine Street (currently the Penland Senior Center). By incorporating a 30-foot building expansion, this concept optimizes internal workflows, enhances meeting room capacity, and integrates essential operations directly into the primary facility.

## Key Floor Plan Adjustments

- **30-Foot Building Extension:** Adds dedicated square footage to accommodate a main conference area, a broad kitchen space, and expanded storage capacity.
- **Kitchen Relocation:** Integrates the kitchen directly from the Annex into the main remodeled facility, complete with a central kitchen island.
- **Storage & Space Efficiency:** Positions storage rooms to flank both sides of the kitchen, which frees up valuable central footprint for an additional meeting room within the main office area.
- **Cost Savings:** Rearranging the storage and meeting areas eliminates the need and substantial cost of purchasing movable partition walls.

## Site & Parking Strategy

Based on the preliminary GIS concept map prepared by Trevor:

- **On-Site Parking:** Establishes a designated on-site parking area enclosed by a protective barrier along Alpine Street.
- **Street Parking Options:** Capitalizes on street width along Alpine Street and Bill Hughes Avenue to accommodate parallel parking, similar to the street parking near PNC Bank.

## Recommended Next Steps

1. **Verify Dimensions:** Confirm exact kitchen and interior room dimensions, as current figures represent preliminary draft estimates

2. **Architectural Consultation:** Contingent on available funding, engage an architectural firm to evaluate layout options, ensure structural feasibility, and prepare formal construction schematics. Consider specific upgrades for both the educational room and conference space, including presentation lighting equipment and potential soundproofing. Also gather additional feedback from department staff to fine-tune room functionality and daily workflow needs.

Thanks for consideration and ongoing assistance and support throughout this planning process, and to Trevor for developing the site expansion plan.

**CHEROKEE COUNTY TAX COLLECTOR**
**REQUESTS FOR RELEASE**

**10/13/2026-11/4/2026**

| Taxpayer Name | Year | Bill# | Tax Amt | Reason | |
|---|---|---|---|---|---|
| FORD MOTOR COMPANY TOOLING | 2026 | 11774 | 5.14 | THE BUSINESS APPEALED THE LAST LISTING PENALTY AND PROVED THE 2026 BPP LISTING FORM WAS MAILED ON TIME | REL |
| COPELAND STEPHEN & SHELLEY | 2026 | 7358 | 8.13 | SHELLY COPELAND SP;D THE 1977 PATRIOT MOBILE HOME IN OCTOBER OF 2025 TO LYNZEY KENNER | REL |
| | | | | | |
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| | | | | | |
| | | | | | |
| TOTAL FINANCE RELEASES | | | 13.27 | | |

**10/13/26-11/4/2026 NEEDING APPROVAL BOCC**

| | | | | |
|---|---|---|---|---|
| GRIBBLE, TERRY | 2026 | 13917 | 1116.05 | HOUSE BURNED 11/13/25, SHOULD HAVE BEEN REMOVED FOR 2026 |
| | | | | |
| TOTAL BOARD RELEASES | | | 1129.32 | |

**CHEROKEE COUNTY TAX COLLECTOR**
**REQUESTS FOR RELEASE**

**10/13/2026-11/4/2026**

| Taxpayer Name | Year | Bill# | Tax Amt | Reason | |
|---|---|---|---|---|---|
| FORD MOTOR COMPANY TOOLING | 2026 | 11774 | 5.14 | THE BUSINESS APPEALED THE LAST LISTING PENALTY AND PROVED THE 2026 BPP LISTING FORM WAS MAILED ON TIME | REL |
| COPELAND STEPHEN & SHELLEY | 2026 | 7358 | 8.13 | SHELLY COPELAND SOLD THE 1977 PATRIOT MOBILE HOME IN OCTOBER OF 2025 TO LYNZEY KENNER | REL |
| | | | | | |
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| | | | | | |
| | | | | | |
| | | | | | |
| TOTAL FINANCE RELEASES | | | 13.27 | | |

**10/13/26-11/4/2026** **NEEDING APPROVAL BOCC**

| | | | | |
|---|---|---|---|---|
| GRIBBLE, TERRY | 2026 | 13917 | 1116.05 | HOUSE BURNED 11/13/25, SHOULD HAVE BEEN REMOVED FOR 2026 |
| | | | | |

**TOTAL BOARD RELEASES** **1129.32**

RUN DATE: 11/5/2026 8:53 AM

**CHEROKEE COUNTY REFUND REPORT**
**REFUNDS 10_13_26-11_4_26**

***PARAMETERS SELECTED FOR ACTIVITY REFUND REPORT:***
TRANSACTION DATE RANGE: 10/13/2026 12:00:00 AM - 11/04/2026 12:00:00 AM
PAYMENT DATE RANGE:
USER/OPERATOR:
TAX DISTRICT(S):
BILL YEAR RANGE:
BILL# RANGE:

BILL TYPE: Both

RELEASE NUMBER ONLY:No

SORT BY: Name

PAYMENT TYPE: ,Card - CCard,Cash - Cash,Check - Check,EFT - Electronic Funds Transfer,MOrder - Money Order,Paymentus - Paymentus,UNKNOWN - ,Web - Web

RUN DATE: 11/5/2026 8:53 AM

**CHEROKEE COUNTY REFUND REPORT**
**REFUNDS 10_13_26-11_4_26**

| NAME | BILL NUMBER | | PAYMENT TYPE | AMOUNT | OPER | DATE TIME |
|---|---|---|---|---|---|---|
| 60602 | 2024-2542 | PERSONAL PROPERTY | Check | 116.67 | HUGO | 11/2/2026 11:28:11 AM |
| BEHRENS SCOTT<br>BEAVERS MONICA<br>1670 POINTE WEST WAY<br><br>VERO BEACH, FL 32966-2502 | | ORIGINAL CHECK PYMT DATE OF 7/30/2026 (MONICA CHAPMAN)<br>REFUND RECIPIENT: MONICA CHAPMAN<br>4418 MARTINS CREEK RD<br>MURPHY NC 28906 | | | | |
| 66136 | 2026-23542 | RP: 459217008241000 | Check | 17.71 | DELENNA | 10/28/2026 3:41:51 PM |
| MCHAN CHARLES W TRUSTEE<br>MCHAN MARTHA B TRUSTEE<br>PO BOX 463<br><br>MURPHY, NC 28906-0463 | | REFUND RECIPIENT: CHARLES MCHAN<br>PO BOX 463<br>MURPHY NC 28906 | | | | ** VOIDED ** |
| 48828 | 2026-24988 | RP: 453700301306000 | Check | 159.12 | ALYSSA | 10/14/2026 9:02:00 AM |
| MORROW M STANLEY<br><br>6628 N DORMANY RD<br><br>PLANT CITY, FL 33565-3538 | | REFUND RECIPIENT: MARVIN STANLEY MORROW<br>KIMBERLY A MORROW<br>6628 N DORMANY RD<br>PLANT CITY FL 33565 3538 | | | | |
| 18741 | 2026-31566 | RP: 454100590237000 | Check | 137.90 | TAMMY | 10/14/2026 8:14:17 AM |
| SCHOBEL CAROL<br><br>848 ARBORETUM CIR<br><br>SAGAMORE HLS, OH 44067-2344 | | REFUND RECIPIENT: PATRICIA BELLI<br>848 ARBORETUM CIRCLE<br>NORTHFIELD OH 44067 | | | | |

RUN DATE: 11/5/2026 8:53 AM

**CHEROKEE COUNTY REFUND REPORT**
**REFUNDS 10_13_26-11_4_26**

| NAME | BILL NUMBER | | PAYMENT TYPE | AMOUNT | OPER | DATE TIME |
|---|---|---|---|---|---|---|
| 440000070040 | 2022-32807 | RP: 551404523983000 | Check | 902.04 | HUGO | 10/26/2026 9:50:23 AM |
| STILES RICKEY JOE & W/ | | | | | | |
| STILES WANDA ELIZABETH | | | | | | |
| 5410 US 19 | | | | | | |
| MARBLE, NC 28905 | | PORTION IS BEING RELEASED | | | | |
| | | REFUND RECIPIENT: RICKEY & WANDA STILES | | | | |
| | | 5410 US 19 | | | | |
| | | MARBLE NC 28905 | | | | |
| 440000070040 | 2023-33106 | RP: 551404523983000 | Check | 902.04 | HUGO | 10/26/2026 9:46:47 AM |
| STILES RICKEY JOE & W/ | | | | | | |
| STILES WANDA ELIZABETH | | | | | | |
| 5410 US 19 | | | | | | |
| MARBLE, NC 28905 | | PORTION IS BEING RELEASED | | | | |
| | | REFUND RECIPIENT: RICKEY & WANDA STILES | | | | |
| | | 5410 US 19 | | | | |
| | | MARBLE NC 28905 | | | | |
| 440000070040 | 2024-33583 | RP: 551404523983000 | Check | 902.04 | HUGO | 10/26/2026 9:42:38 AM |
| STILES RICKEY JOE & W/ | | | | | | |
| STILES WANDA ELIZABETH | | | | | | |
| 5410 US 19 | | | | | | |
| MARBLE, NC 28905 | | UPPER STORY WAS DOUBLE BILLED-RELEASED PORTIO | | | | |
| | | REFUND RECIPIENT: RICKEY & WANDA STILES | | | | |
| | | 5410 US 19 | | | | |
| | | MARBLE NC 28905 | | | | |
| 440000070040 | 2025-8722 | RP: 551404523983000 | Check | 902.04 | HUGO | 10/26/2026 9:36:14 AM |
| STILES RICKEY JOE & W/ | | | | | | |
| STILES WANDA ELIZABETH | | | | | | |
| 5410 US 19 | | | | | | |
| MARBLE, NC 28905 | | PORTION BEING RELEASED | | | | |
| | | REFUND RECIPIENT: RICKEY & WANDA STILES | | | | |
| | | 5410 US 19 | | | | |
| | | MARBLE NC 28905 | | | | |
| 440000070040 | 2026-34232 | RP: 551404523983000 | Check | 997.13 | HUGO | 10/26/2026 9:01:32 AM |
| STILES RICKEY JOE & W/ | | | | | | |
| STILES WANDA ELIZABETH | | | | | | |
| 5410 US 19 | | | | | | |
| MARBLE, NC 28905 | | UPPER STORY WAS DOUBLE BILLED-RELEASED PORTIO | | | | |

CHEROKEE COUNTY REFUND REPORT
REFUNDS 10_13_26-11_4_26

| NAME | BILL NUMBER | | PAYMENT TYPE | AMOUNT | OPER | DATE TIME |
|---|---|---|---|---|---|---|
| | | REFUND RECIPIENT: RICKEY & WANDA STILES<br>5410 US 19<br>MARBLE NC 28905 | | | | |
| TOTAL REFUNDS PRINTED: | 5,036.69 | (Count: 8) | | | | |
| TOTAL VOID REFUNDS: | -17.71 | (Count: 1) | | | | |
| TOTAL: | 5,018.98 | | | | | |

RUN DATE: 11/5/2026 8:53 AM

CHEROKEE COUNTY REFUND REPORT
REFUNDS 10_13_26-11_4_26

VOIDED REFUND AMOUNTS OF REFUNDS NOT IN 10/13/2026 - 11/4/2026

| NAME | BILL NUMBER | | AMOUNT | OPER | PAYMENT TYPE | DATE TIME | REFUND DATE |
|---|---|---|---|---|---|---|---|
| 60602 - BEHRENS SCOTT | 2024-2542 | PERSONAL PROPERTY | 116.67 | HUGO | Check | 11/2/2026 11:24:29 AM | 10/6/2026 10:09 AM |
| TOTAL VOID REFUNDS: | | 116.67 | | | | | |

# North Carolina Vehicle Tax System

## Pending Refund Report

| Payee Name | Secondary Owner | Address 1 | Address 3 | Transaction # | Refund Reason | Create Date | Change | Interest Change | Total Change |
|---|---|---|---|---|---|---|---|---|---|
| BEAL, LAWRENCE KENNETH JR | | PO BOX 231 | MURPHY, NC 28906 | 256879376 | Annual Tag | 10/21/2026 | ($233.87) | $0.00 | ($233.87) |
| | | | | | | | ($49.46) | $0.00 | ($49.46) |
| | | | | | | | **Refund** | | **$283.33** |
| BEAL, LEE LEDBETTER | | PO BOX 231 | MURPHY, NC 28906 | 256879374 | Annual Tag | 10/21/2026 | ($65.67) | ($3.28) | ($68.95) |
| | | | | | | | ($9.69) | ($0.49) | ($10.18) |
| | | | | | | | **Refund** | | **$79.13** |
| BLACK, KENNETH GROSS JR | BLACK, AMY HOPE | 40 COTTONTAIL TRL | MURPHY, NC 28906 | 256937860 | Vehicle Sold | 10/22/2026 | ($54.09) | $0.00 | ($54.09) |
| | | | | | | | ($7.98) | $0.00 | ($7.98) |
| | | | | | | | **Refund** | | **$62.07** |
| CAMPBELL, JOSHUA LEE | | 644 ROBBINSVILLE RD | ANDREWS, NC 28901 | 256604014 | Vehicle Sold | 10/15/2026 | ($93.11) | $0.00 | ($93.11) |
| | | | | | | | ($18.93) | $0.00 | ($18.93) |
| | | | | | | | **Refund** | | **$112.04** |
| CLARK, JEFFERY WILLARD | CLARK, TIFFANY JUANITA | 32 WHITAKER LN | ANDREWS, NC 28901 | 256166764 | Damage | 10/7/2026 | ($48.74) | ($2.44) | ($51.18) |
| | | | | | | | ($41.55) | ($2.08) | ($43.63) |
| | | | | | | | **Refund** | | **$94.81** |
| DAVIDSON, CHARLENE MARIE | | 455 BELL HILL TER | MURPHY, NC 28906 | 256802942 | Vehicle Sold | 10/19/2026 | ($37.51) | $0.00 | ($37.51) |
| | | | | | | | ($5.53) | $0.00 | ($5.53) |
| | | | | | | | **Refund** | | **$43.04** |
| DOCKERY, HOPE MARIE | | 180 CAMEO LN APT B | MURPHY, NC 28906 | 256488214 | SLVG or RBLT TTL | 10/13/2026 | ($6.80) | $0.00 | ($6.80) |
| | | | | | | | ($1.44) | $0.00 | ($1.44) |
| | | | | | | | **Refund** | | **$8.24** |
| DOCKERY, RUTH ALENE | | 39 DOCKERY LN | MURPHY, NC 28906 | 255974420 | Vehicle Totalled | 10/5/2026 | ($69.95) | $0.00 | ($69.95) |
| | | | | | | | ($6.88) | $0.00 | ($6.88) |
| | | | | | | | **Refund** | | **$76.83** |
| GILLIS, ALLISON GAIL | GILLIS, GAIL HESTER | 661 SNOW HILL CHURCH RD | MURPHY, NC 28906 | 256167278 | Vehicle Sold | 10/7/2026 | ($22.42) | $0.00 | ($22.42) |
| | | | | | | | ($1.72) | $0.00 | ($1.72) |
| | | | | | | | **Refund** | | **$24.14** |
| GRAVES, JONNIE SUE | | 751 WEECE RD | MURPHY, NC 28906 | 256546512 | Vehicle Sold | 10/14/2026 | ($8.67) | $0.00 | ($8.67) |
| | | | | | | | ($1.28) | $0.00 | ($1.28) |
| | | | | | | | **Refund** | | **$9.95** |
| GREBB, JOSHUA WAYNE | | 113 FAIRWAY DR | MURPHY, NC 28906 | 256657902 | Damage | 10/16/2026 | ($21.35) | ($1.07) | ($22.42) |
| | | | | | | | ($3.47) | ($0.17) | ($3.64) |
| | | | | | | | **Refund** | | **$26.06** |

# North Carolina Vehicle Tax System

## Pending Refund Report

| Payee Name | Secondary Owner | Address 1 | Address 3 | Transaction # | Refund Reason | Create Date | Change | Interest Change | Total Change |
|---|---|---|---|---|---|---|---|---|---|
| HADLEY, STEVEN | | 99 COLD WATER SPGS | MURPHY, NC 28906 | 256802756 | Vehicle Sold | 10/19/2026 | ($43.21) | $0.00 | ($43.21) |
| | | | | | | | ($6.73) | $0.00 | ($6.73) |
| | | | | | | | | **Refund** | **$49.94** |
| HARNOIS, WILLIAM MICHAEL | | 241 KATES COVE RD | MURPHY, NC 28906 | 256226422 | Vehicle Sold | 10/8/2026 | ($22.88) | $0.00 | ($22.88) |
| | | | | | | | ($1.27) | $0.00 | ($1.27) |
| | | | | | | | | **Refund** | **$24.15** |
| HERMS, MARILYN ESTELLA | | 170 BOYD COVE RD | MURPHY, NC 28906 | 256937862 | Vehicle Sold | 10/22/2026 | ($12.51) | $0.00 | ($12.51) |
| | | | | | | | ($1.84) | $0.00 | ($1.84) |
| | | | | | | | | **Refund** | **$14.35** |
| HODGE, KENNETH DUANE | | 71 APPALOOSA LN | MARBLE, NC 28905 | 256166856 | Vehicle Sold | 10/7/2026 | ($16.37) | $0.00 | ($16.37) |
| | | | | | | | ($1.45) | $0.00 | ($1.45) |
| | | | | | | | | **Refund** | **$17.82** |
| HOPE, ADRIENNE LAUREN | | 232 PERSIMMON HEIGHTS RD | MURPHY, NC 28906 | 256488202 | SLVG or RBLT TTL | 10/13/2026 | ($43.50) | $0.00 | ($43.50) |
| | | | | | | | ($6.41) | $0.00 | ($6.41) |
| | | | | | | | | **Refund** | **$49.91** |
| IRWIN, KATHLEEN KEARNS | | 4124 BOILING SPRINGS RD | MURPHY, NC 28906 | 256879460 | Vehicle Sold | 10/21/2026 | ($34.75) | $0.00 | ($34.75) |
| | | | | | | | ($3.36) | $0.00 | ($3.36) |
| | | | | | | | | **Refund** | **$38.11** |
| JACKSON, DENNISE MARIE | | 1236 CROWE RD | MURPHY, NC 28906 | 128244002 | Vehicle Sold | 10/13/2026 | ($116.95) | $0.00 | ($116.95) |
| | | | | | | | | **Refund** | **$116.95** |
| JOHNSON, DONALD WILLIAM | JOHNSON, PENNY LYNN | 231 FLINT HILL RD | MURPHY, NC 28906 | 256478386 | Vehicle Sold | 10/12/2026 | ($168.73) | $0.00 | ($168.73) |
| | | | | | | | ($26.28) | $0.00 | ($26.28) |
| | | | | | | | | **Refund** | **$195.01** |
| JONES, TERRY LYNN | | 136 BEECHWOOD ACRES DR | MURPHY, NC 28906 | 255974424 | Vehicle Sold | 10/5/2026 | ($118.08) | $0.00 | ($118.08) |
| | | | | | | | ($19.17) | $0.00 | ($19.17) |
| | | | | | | | | **Refund** | **$137.25** |
| KRAUZ, SUSAN MARIE | | 1583 HENDRIX RD | MURPHY, NC 28906 | 256488132 | Vehicle Sold | 10/13/2026 | ($34.04) | $0.00 | ($34.04) |
| | | | | | | | ($5.02) | $0.00 | ($5.02) |
| | | | | | | | | **Refund** | **$39.06** |
| LASH, THOMAS ALAN | | 204 BEAVER RIDGE TRL | MURPHY, NC 28906 | 257147498 | Vehicle Sold | 10/26/2026 | ($63.80) | $0.00 | ($63.80) |
| | | | | | | | ($10.36) | $0.00 | ($10.36) |
| | | | | | | | | **Refund** | **$74.16** |

# North Carolina Vehicle Tax System

## Pending Refund Report

| Payee Name | Secondary Owner | Address 1 | Address 3 | Transaction # | Refund Reason | Create Date | Change | Interest Change | Total Change |
|---|---|---|---|---|---|---|---|---|---|
| LASH, THOMAS ALAN | | 204 BEAVER RIDGE TRL | MURPHY, NC 28906 | 257147502 | Vehicle Sold | 10/26/2026 | ($11.18) | $0.00 | ($11.18) |
| | | | | | | | ($1.81) | $0.00 | ($1.81) |
| | | | | | | | | **Refund** | **$12.99** |
| LUCKSAVAGE, ZANE CHARLESTON | | 2045 BLAIRSVILLE HWY | MURPHY, NC 28906 | 255974412 | Vehicle Sold | 10/5/2026 | ($20.40) | $0.00 | ($20.40) |
| | | | | | | | ($1.64) | $0.00 | ($1.64) |
| | | | | | | | | **Refund** | **$22.04** |
| MARTINEZ, TERESA LYNN | | 340 COUNTRY MOUNTAIN RIDG | MURPHY, NC 28906 | 256802858 | Vehicle Totalled | 10/19/2026 | ($27.04) | $0.00 | ($27.04) |
| | | | | | | | ($3.99) | $0.00 | ($3.99) |
| | | | | | | | | **Refund** | **$31.03** |
| MCHAN, CHARLES WILLIAM JR | | 521 W RIDGE DR | MURPHY, NC 28906 | 256879448 | Vehicle Sold | 10/21/2026 | ($6.64) | $0.00 | ($6.64) |
| | | | | | | | ($1.08) | $0.00 | ($1.08) |
| | | | | | | | | **Refund** | **$7.72** |
| MILLER, TERRY JOE | | 1994 DOUTHIT RD | MINERAL BLUFF, GA 30559 | 384717507 | Reg . Out of state | 10/12/2026 | ($46.83) | $0.00 | ($46.83) |
| | | | | | | | ($30.71) | $0.00 | ($30.71) |
| | | | | | | | ($7.29) | $0.00 | ($7.29) |
| | | | | | | | | **Refund** | **$84.83** |
| MILLER, TERRY JOE | | 1994 DOUTHIT RD | MINERAL BLUFF, GA 30559 | 384717513 | Reg . Out of state | 10/12/2026 | ($36.42) | $0.00 | ($36.42) |
| | | | | | | | ($23.88) | $0.00 | ($23.88) |
| | | | | | | | ($5.67) | $0.00 | ($5.67) |
| | | | | | | | | **Refund** | **$65.97** |
| MILLER, TERRY JOE | | 1994 DOUTHIT RD | MINERAL BLUFF, GA 30559 | 384717522 | Reg . Out of state | 10/12/2026 | ($9.70) | $0.00 | ($9.70) |
| | | | | | | | ($6.36) | $0.00 | ($6.36) |
| | | | | | | | ($1.51) | $0.00 | ($1.51) |
| | | | | | | | | **Refund** | **$17.57** |
| MOREL, DENNIS DAVID | | 140 RISING FAWN LN | MURPHY, NC 28906 | 256166578 | Vehicle Sold | 10/6/2026 | ($10.70) | $0.00 | ($10.70) |
| | | | | | | | ($0.59) | $0.00 | ($0.59) |
| | | | | | | | | **Refund** | **$11.29** |
| MORROW, LISA HICKMAN | MORROW, JAMES LUKE | PO BOX 121 | MURPHY, NC 28906 | 257388654 | Vehicle Sold | 10/30/2026 | ($20.95) | $0.00 | ($20.95) |
| | | | | | | | ($3.40) | $0.00 | ($3.40) |
| | | | | | | | | **Refund** | **$24.35** |
| PARKER, JOE DEAN | | 22 FISHER ST | ANDREWS, NC 28901 | 256347922 | Vehicle Sold | 10/9/2026 | ($16.86) | $0.00 | ($16.86) |
| | | | | | | | ($1.49) | $0.00 | ($1.49) |
| | | | | | | | | **Refund** | **$18.35** |

# North Carolina Vehicle Tax System

## Pending Refund Report

| Payee Name | Secondary Owner | Address 1 | Address 3 | Transaction # | Refund Reason | Create Date | Change | Interest Change | Total Change |
|---|---|---|---|---|---|---|---|---|---|
| PARKER, JOE DEAN | | 22 FISHER ST | ANDREWS, NC 28901 | 256347924 | Vehicle Sold | 10/9/2026 | ($26.17) | $0.00 | ($26.17) |
| | | | | | | | ($2.31) | $0.00 | ($2.31) |
| | | | | | | | | **Refund** | **$28.48** |
| PATTERSON, JAMES WILLIAM | | 1402 BLUFF RD | MARBLE, NC 28905 | 256937894 | SLVG or RBLT TTL | 10/22/2026 | ($55.42) | $0.00 | ($55.42) |
| | | | | | | | ($11.26) | $0.00 | ($11.26) |
| | | | | | | | | **Refund** | **$66.68** |
| SARGENT, ROBIN IAN | | 208 TOMAHAWK TRL | ANDREWS, NC 28901 | 256488212 | SLVG or RBLT TTL | 10/13/2026 | ($14.86) | $0.00 | ($14.86) |
| | | | | | | | ($3.02) | $0.00 | ($3.02) |
| | | | | | | | | **Refund** | **$17.88** |
| SENTZ, JENNIFER MICHELLE | | PO BOX 429 | ANDREWS, NC 28901 | 256488204 | SLVG or RBLT TTL | 10/13/2026 | ($39.32) | $0.00 | ($39.32) |
| | | | | | | | ($7.99) | $0.00 | ($7.99) |
| | | | | | | | | **Refund** | **$47.31** |
| STILLWELL, DOUGLAS WILLIAM | STILLWELL, CAROL HOLLIS | PO BOX 1832 | ANDREWS, NC 28901 | 256803114 | Vehicle Sold | 10/19/2026 | ($32.53) | $0.00 | ($32.53) |
| | | | | | | | ($2.88) | $0.00 | ($2.88) |
| | | | | | | | | **Refund** | **$35.41** |
| STOUT, CATHLEEN L | | 135 MERCEDES LN | MURPHY, NC 28906 | 255974488 | Mileage | 10/5/2026 | ($25.84) | $0.00 | ($25.84) |
| | | | | | | | ($4.03) | $0.00 | ($4.03) |
| | | | | | | | | **Refund** | **$29.87** |
| VICTOR PITTMAN REVOCABLETRUST DATED JANUARY24 2012 | PITTMAN, HARRISON VICTOR III | PO BOX 97 | MURPHY, NC 28906 | 255974566 | Vehicle Sold | 10/5/2026 | ($14.03) | $0.00 | ($14.03) |
| | | | | | | | ($2.07) | $0.00 | ($2.07) |
| | | | | | | | | **Refund** | **$16.10** |
| WALSH, MARY OLES | | 300 TAYLOR RIDGE RD | MURPHY, NC 28906 | 255974672 | Vehicle Sold | 10/5/2026 | ($6.76) | $0.00 | ($6.76) |
| | | | | | | | ($1.00) | $0.00 | ($1.00) |
| | | | | | | | | **Refund** | **$7.76** |
| WALTON, DAVID ROY | | 386 FLOYD STALCUP RD | MURPHY, NC 28906 | 256488200 | SLVG or RBLT TTL | 10/13/2026 | ($9.15) | $0.00 | ($9.15) |
| | | | | | | | ($0.51) | $0.00 | ($0.51) |
| | | | | | | | | **Refund** | **$9.66** |
| WARE, STEVE W | | 2084 MOUNT PLEASANT RD | MURPHY, NC 28906 | 256347934 | Exempt Property | 10/9/2026 | ($88.45) | $0.00 | ($88.45) |
| | | | | | | | ($13.05) | $0.00 | ($13.05) |
| | | | | | | | | **Refund** | **$101.50** |
| | | | | | | | | **Refund Total** | **$2233.14** |