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CHEROKEE COUNTY

DEPARTMENT OF SOCIAL SERVICES

4800 West U.S. Highway 64, Murphy, NC 28906

828-837-7455

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**Cherokee County Department of Social Services**

**Board Meeting**

**MEETING MINUTES**

**October 15, 2024**

1. **Call to Order**

The regular meeting of the Cherokee County Department of Social Services was duly held on October 15, 2024, at 5:03 P.M. at 4800 West Highway 64, Murphy, N.C. 28906.

**Present were:**

Dr. Cathrine Yost

Bo Phillips, Member

James Jallah, Member

Dixie Carter, Member

Pat Ivie, Member

**Staff present were:**

Amanda T. McGee, Director

Andria Duncan, Attorney

Brandy Clonts, Administrative Officer

1. **Public Forum**

None

1. **Meeting Minute**

Meeting minutes from September 17, 2024 were approved.

Motion was made by Ms. Dixie Carter. Seconded by Mrs. Pat Ivie. All voted in favor.

1. **Hurricane Helene DSS Mutual Aid Agreement Plan**

The state asked all non-impacted counties to key application for Food and Nutrition Services (FNS). Our FNS unit is training so they will be prepared to assist another county if asked. Medicaid is assisting Haywood county.

The state still has to identify software to roll calls from impacted counties to non-impacted counties.

A new benefit for FNS is the option to purchase hot food with EBT Cards.

Cherokee County does not need a Mutual Aid Agreement for the assistance to other counties in keying applications in Medicaid and FNS eligibility programs.

Child Protective and Adult Protective Service units have located all of our clients. All clients are safe with no need for relocation. The emergency systems that we have in place worked.

1. **Directors Report and DSS Up-Dates**

Board report reviewed.

Director McGee rescheduled a meeting with Senator Kevin Corbin due to Hurricane Helene. This meeting will be rescheduled.

January 2025 meeting will present to the board the request from staff and predicted budget. One of the requested items will be a scanning machine for the file room.

A second-floor remodel will begin soon that will consist of replacing office flooring and painting all the walls. The sign in front of the building will be updated. County Maintenance has been requested to take our bushes and trees around the building and hardscape.

1. **Adjourn**

Meeting was adjourned at 5:58 PM with Mrs. Pat Ivie making a motion to adjourn, Mr. James Jallah seconding the motion, with all in favor.