

Cherokee County Department of Social Services

Board of Directors

MEETING MINUTES

August 30, 2022

I. Call to Order

The regular meeting of the Cherokee County Department of Social Services was duly held on August 30, 2022, at 6:30 P.M. at 4800 West Highway 64, Murphy, N.C. 28906.

II. Pledge of Allegiance

Present were:

Dan Eichenbaum, Chair

Gary Westmoreland, Member

Jan Griggs, Member

Randy Phillips, Member

Cal Stiles, Member

Staff present were:

Amanda Tanner-McGee, DSS Director

Andria Duncan, DSS Attorney

Mr. Eichenbaum called the meeting to order at 6:27 P.M., and Amanda Rhodes, Clerk to the Board recorded the minutes.

III. Modification of Agenda

Director McGee requested to add the West End building Proposal after the minutes section of the agenda. Mr. Phillips made a motion to modify the agenda, with Mr. Westmoreland seconding the motion, with all in favor.

IV. Adoption of the Agenda

Mr. Westmoreland made a motion, with Mr. Phillips seconding the motion, with a unanimous vote, the Board approved the agenda.

V. Public Forum

Dawn McCurdy suggested for a two-way window or a camera system be placed in the modular home to monitor visitations.

VI. Approval of Minutes

A. July 19, 2022

Mr. Stiles made a motion, Mrs. Griggs second the motion, with all in favor of approving the July 19, 2022 DSS Board minutes.

B. West End Building

Director McGee provided the Board with the quote for a climate controlled building from *West End Buildings*. Director McGee and the Board discussed Director McGee obtaining at least two additional quotes before Board votes.

VII. DHHS Income Maintenance State Reimbursement Policy Change

A. Director McGee updated the Board of the recent reimbursement policy changes. The State has instructed all 100 counties to review the expenses and billing processes. Director McGee informed the Board there will be job reclassification as well as restructuring. The new policy change has reduced the amount of reimbursements from 75% to 50% which is approximately \$6,000 less per month of the federal revenue.

VIII. Leading by Results Progress

1. Phase One- Values Clarification Exercises and Mission Statement

Director McGee discussed the leadership meetings the Agency has been having over the last few months that has allowed each unit to collaborate as a team to establish values and goals. The Agency's next goal is working on a mission statement.

2. Phase Two- Results Driven Goals

The Agency recently participated in a survey to allow everyone to express what is working, what is not working, and ideas to improve the Agency as a whole.

IX. Modular Home for Foster Children

A. Naming Contest

Director McGee discussed how the Agency is in the process of naming the modular home. Cathy Hurt is leading the name game and has received great feedback from all units. The Agency as a whole is excited for the modular home and the opportunities and comfort that the home will provide for the foster children.

B. Timeline for Full Operation

Director McGee provided the Board with the *Child Welfare Housing Road Map* handout which provides a timeline of events before the modular home is in full operation.

X. Adjourn

Meeting was adjourned at 7:19 P.M. with Mr. Stiles making a motion to adjourn, Mr. Phillips seconding the motion, and all in favor.