

Cherokee County Department of Social Services

Board Meeting

MEETING MINUTES

July 19, 2023

I. Call to Order

The regular meeting of the Cherokee County Department of Social Services was duly held on July 19, 2023, at 12:00 P.M. at 4800 West Highway 64, Murphy, N.C. 28906.

Introductions

Present were:

Bo Phillips, Member

Dixie Carter, Member

Pat Ivie, Member

Staff present were:

Amanda Tanner-McGee, DSS Director

Andria Duncan, DSS Attorney

Katrina Plemmons, Income Maintenance Supervisor

Roger Gibson, Cherokee County Clerk of Superior Court

Chair, Bo Phillips called the meeting to order at 12:00 P.M., and Amanda Rhodes, Clerk to the Board recorded the minutes.

Modification of Agenda

Director McGee requested for Introductions to be moved before the Oath of Office section and the Oath of Office be moved before the Approval of Minutes section of the Agenda. Director McGee also requested to replace the Subsidy Childcare Proposed Contract section with the Energy Outreach Plan.

Adoption of the Agenda

Mrs. Carter made a motion to adopt the revised Agenda, Ms. Ivie seconded the motion, with all in favor.

II. Public Forum

No Board or public comments.

III. Oath of Office: Swearing In of DSS Board Members

The swearing in of the DSS Board Members, Dixie Carter, Bo Phillips, and Pat Ivie was conducted by Cherokee County Clerk of Superior Court, Roger Gibson.

IV. Approval of the Minutes

The DSS Board minutes for April 19, 2023 and May 17, 2023 were presented to the Board. Mrs. Ivie made a motion to approve both sets of DSS minutes, Mrs. Carter seconded the motion, with all in favor.

V. Medicaid Expansion Update

Director McGee informed the Board that the State budget has not been passed at this time and therefore, a start date for the expansion has not been scheduled. Director McGee discussed that in order for DSS to be able to accommodate the expansion, DSS will need to recruit individuals and train them for approximately 3 months. Director McGee intends to proceed with recruiting and hiring additional people in order for DSS to be prepared once the expansion begins.

VI. Program Integrity Fraud Plan

A motion was made by Mrs. Ivie to approve the Program Integrity Fraud Plan and Mrs. Carter seconded, with all in favor. Director McGee and the DSS Board Chairman, Bo Phillips acknowledged the approval of the Program Integrity Fraud Plan by signatures, dated 07/19/2023.

VII. Energy Outreach Plan

Katrina Plemmons, Income Maintenance Supervisor discussed the Energy Outreach Program and the services provided to the community. Director McGee and the Board Chairman, Bo Phillips approved the Energy Outreach Plan, dated 07/19/2023.

Subsidy Childcare Proposed Contract

Director McGee briefly discussed the childcare subsidy contract where DSS contracts with other vendors to provide childcare assistance to those who qualify. Currently, there are approximately 164 children in Cherokee County who receive childcare subsidy.

Director McGee informed the Board that the contract will be reviewed by the County Manager, County Attorney, and the DSS Attorney prior to the DSS Board reviewing and voting on the contract. Mrs. Ivie made a motion to approve the concept of the contract, Mrs. Carter seconded the motion, with all in favor of the concept of the childcare subsidy, with their intention to approve and sign the contract.

VIII. Adjourn

Meeting was adjourned at 1:11 P.M. with Mrs. Ivie making a motion to adjourn, Mrs. Carter seconding the motion, with all in favor.