



CHEROKEE COUNTY
DEPARTMENT OF SOCIAL SERVICES
4800 West U.S. Highway 64, Murphy, NC 28906
828-837-7455

**Cherokee County Department of Social Services
Board Meeting
MEETING MINUTES
February 17, 2026**

I. Call to Order

The regular meeting of the Cherokee County Department of Social Services was duly held on February 17, 2026, at 5:03 P.M, at 4800 West Highway 64, Murphy, N.C. 28906.

Board Members Present:

Bo Phillips, Chair
Dr. Catherine Yost, Member
Pat Ivie, Member
James Jallah, Member

Staff present:

Amanda T. McGee, DSS Director
Brandy Clonts, Administrative Officer/Clerk to the Board

Public Forum:

None

II. Discussion and Adoption of Agenda

•**Motion to Adopt Agenda:** Dr. Catherine Yost made a motion to adopt the agenda. Mrs. Pat Ivie seconded. All voted in favor.

III. Meeting Minutes

• **Motion to Approve Minutes:** Mrs. Pat Ivie made a motion to approve December 16, 2025, meeting minutes. Dr. Catherine Yost seconded. All voted in favor.

• **Motion to Approve Minutes:** Dr. Catherine Yost made a motion to approve January 27, 2025, meeting minutes. Mrs. Pat Ivie seconded. All voted in favor.

IV. Public Comments

None.

V. Old Business

A. HR 1 Budget Impacts 2026-2027

- Director McGee provided a handout from NCACDSS and discussed potential county budget impacts, estimating a loss of \$135,000 to \$200,000. She explained that recent changes to recertification and work requirements are increasing the workload for Food and Nutrition staff, while reimbursement is expected to decrease from 50% to 25%.
- To address these challenges, additional staff will be needed, including three case workers and two Quality Assurance Specialists. Director McGee requested that the board consider advocating to the legislature for funding to support these positions. Director McGee stated she has informed the County Manager of these issues. The county manager reported an understanding and did not indicate that he would recommend cutting positions due to the reduction in federal reimbursement. McGee stated that she understands from recent meetings that the state currently has no plan to request additional funding from the legislature to fill the gap, leaving the burden on counties.
- Director McGee also noted that administrative cost reductions are federal. The possible reduction in funding for food and nutrition benefits are also federal and, if the state cannot make up the difference in the cost of the benefit, the state may be forced to reduce or eliminate FNS benefits program.

VI. Management Reports

A. Supervisor Reports – No supervisor reports were submitted for this month’s board meeting.

B. DHHS MOU Data December 2025

- Data was provided and reviewed with all board members. Staff performance continues to meet all established benchmarks at a high level.

C. DSS Service Report

- The service report was reviewed, with no significant changes or unusual trends noted compared to the previous year.

D. Staff/Unit Accomplishments

- No staff accomplishments were submitted for this month’s board meeting.
- Director McGee reported that the policy approved at the previous meeting has been well received by staff. She shared that she has received several positive emails and comments praising the policy. Director McGee noted

that while the agency has core values and a mission statement, the new policy helps put those principles into practice.

- She also noted that the policy does not address certain topics, such as workplace relationships and appropriate workplace discussions. Director McGee plans to provide staff training on professional communication and its impact on workplace culture.
- Director McGee shared that an attorney recently hired by the County Commissioners stated he was interested in working with the agency because of the agency's positive work environment.

VII. New Business

A. Transit NEMT Contract Concerns

- **Days/Hours Available:** Director McGee discussed concerns regarding the county's current transit contract and its limitations in serving clients, particularly those with out-of-town appointments. Transportation is currently only available on Monday, Wednesday, and Friday after 10:00 AM, with clients required to return to the van by 2:00 PM. This limited schedule, combined with a growing Medicaid population, has made the program increasingly difficult to navigate.
- **Referral Process:** The NEMT referral and trip booking process is antiquated and inefficient resulting in client frustration, clients dropping off, staff frustration and wasted staff time.
- Director McGee requested support from the board to negotiate with the county for a more modern and efficient trip booking and tracking system, as well as expanded hours for NEMT client appointments. If negotiations are not successful, the Director recommends identifying a new vendor with a better referral system, improved communication, and the capacity to effectively serve our clients. The Board agreed that the issues are important and need to be resolved. The Board expressed support for negotiating improved systems and hours.

B. In-Home Aid Program

- **Transition to Senior Center:** Director McGee explained that the In-Home Aid program is designed to help clients age in place by providing services such as light housekeeping, assistance with food preparation, and support with doctor appointments. This position is currently the second lowest-paid position at DSS, making it difficult to maintain consistent staffing. Director McGee suggested requesting that the County Manager consider transitioning this position to the Senior Center to help address staffing challenges.

C. Healthy Blue Change

- Director McGee met with Healthy Blue to review the contract and informed them that DSS would discontinue the partnership. She noted that unpaid bills had resulted in foster children losing necessary care, creating serious concerns. Director McGee emphasized that remaining with Healthy Blue under these conditions could constitute medical neglect of foster children.
- DSS is currently in the process of transitioning services back to VAYA. Director McGee will inform the state of the issues with Healthy Blue and advocate for VAYA to receive the same operational flexibility that Healthy Blue has particularly for the allocation of enhanced rates for children with complex needs. VAYA has indicated they will provide support wherever possible to ensure a smooth transition.

D. DSS Budget Planning 2026-2027

- **New positions in Eligibility Programs:** Director McGee requested approval for three caseworkers and two Quality Assurance Specialists to support eligibility programs.
- **Safety Threat Analysis Budget Requests – Attachment 1-4:** Director McGee provided the proposed DSS budget requests and explained that the items requested are based on the severity of need. Board members asked questions regarding specific budget items, including gates and bulletproofing. Director McGee provided supporting materials and explanations. Board members requested that the county clarify quotes and confirm whether the law requires purchasing the lowest quote. Director McGee also explained how adoption promotion funds can help be used to purchase signage for advertising and awareness.
 - **Motion to Approve Budget Requests:** Mrs. Ivie made a motion to approve the 2026–2027 budget. Mr. James seconded, and all voted in favor.
- **Employee COLA recommendation:** Director McGee asked to request a 6% COLA for DSS employees.
 - **Motion to Approve COLA Request:** Dr. Yost made a motion to approve the 6% COLA request. Mr. James seconded, and all voted in favor.

VIII. Adjourn

- **Motion to Adjourn:** Mr. James Jallah made a motion to adjourn. Mrs. Pat Ivie seconded. All voted in favor. The meeting was adjourned at 6:15 PM.

Energy Programs – Measured Monthly

1. The county will process 95% of Crisis Intervention Program (CIP) applications, with no heat or cooling source, or applications with a health-related crisis with a disconnect, final, or past due notice within one (1) business day from the date of application or date all verification is received, whichever comes first.

Quarter 1		Quarter 2		Quarter 3		Quarter 4		Annual Average	
July	100.00%	October	100.00%	January	100.00%	April			#DIV/0!
August	100.00%	November	100.00%	February		May			
September	100.00%	December	100.00%	March		June			
QTR Average	100.00%	QTR Average	100.00%	QTR Average	100.00%	QTR Average	#DIV/0!		

2. The county will process 95% of Crisis Intervention Program (CIP) applications, that have heat or cooling source with a past due or final notice, within two (2) business days from the date of application or date all verification is received, whichever comes first

Quarter 1		Quarter 2		Quarter 3		Quarter 4		Annual Average	
July	100.00%	October	100.00%	January	100.00%	April			#DIV/0!
August	100.00%	November	100.00%	February		May			
September	100.00%	December	100.00%	March		June			
QTR Average	100.00%	QTR Average	100.00%	QTR Average	100.00%	QTR Average	#DIV/0!		

Work First

1. The county will process 95% of Work First applications within 45 days of receipt.

Quarter 1		Quarter 2		Quarter 3		Quarter 4		Annual Average	
July	100.00%	October	100.00%	January	100.00%	April			#DIV/0!
August	100.00%	November	100.00%	February		May			
September	100.00%	December	100.00%	March		June			
QTR Average	100.00%	QTR Average	100.00%	QTR Average	100.00%	QTR Average	#DIV/0!		

NOTE: The quarterly average will be inaccurate if the data from all three months within that quarter are not recorded .

Food and Nutrition

1. The county will process 95% of expedited FNS applications within the timeframe that allows the household to have access to the FNS benefits on or before the 7th calendar day from the date of application.

Quarter 1		Quarter 2		Quarter 3		Quarter 4		Annual Average	
July	100.00%	October	97.14%	January	100.00%	April			
August	98.00%	November	100.00%	February		May			
September	100.00%	December	100.00%	March		June			
QTR Average	99.33%	QTR Average	99.05%	QTR Average	100.00%	QTR Average	#DIV/0!		#DIV/0!

2. The county will process 95% of regular FNS applications within the timeframe that allows the household to have access to the FNS benefits on or before the 30th calendar day from the date of application.

Quarter 1		Quarter 2		Quarter 3		Quarter 4		Annual Average	
July	100.00%	October	100.00%	January	98.51%	April			
August	100.00%	November	100.00%	February		May			
September	98.78%	December	100.00%	March		June			
QTR Average	99.59%	QTR Average	100.00%	QTR Average	98.51%	QTR Average	#DIV/0!		#DIV/0!

3. The county will ensure that 95% of FNS recertifications are processed on time, each month

Quarter 1		Quarter 2		Quarter 3		Quarter 4		Annual Average	
July	99.50%	October	100.00%	January	100.00%	April			
August	99.43%	November	100.00%	February		May			
September	100.00%	December	100.00%	March		June			
QTR Average	99.64%	QTR Average	100.00%	QTR Average	100.00%	QTR Average	#DIV/0!		#DIV/0!

NOTE: The quarterly average will be inaccurate if the data from all three months within that quarter are not recorded .

Child Welfare

1. The county will ensure that 95% of all foster youth have a face-to-face visit with the social worker each month.

Quarter 1		Quarter 2		Quarter 3		Quarter 4			
July	100.00%	October	100.00%	January	100.00%	April			
August	100.00%	November	100.00%	February		May			
September	100.00%	December	100.00%	March		June			
QTR Average	100.00%	QTR Average	100.00%	QTR Average	100.00%	QTR Average	#DIV/0!	Annual Average	#DIV/0!

*July and August low percentages are due to two youth on runaway status

2. The county will screen 95% of all reports within required timeframes.

Quarter 1		Quarter 2		Quarter 3		Quarter 4			
July	0.00%	October	0.00%	January	0.00%	April	0.00%		
August	0.00%	November	0.00%	February	0.00%	May	0.00%		
September	0.00%	December	0.00%	March	0.00%	June	0.00%		
QTR Average	0.00%	Annual Average	0.00%						

3. For children who were victims of maltreatment during a 12-month period, no more than 9.1 receive a subsequent finding of maltreatment.

Quarter 1		Quarter 2		Quarter 3		Quarter 4			
July	0.00%	October	0.00%	January	0.00%	April	0.00%		
August	0.00%	November	0.00%	February	0.00%	May	0.00%		
September	0.00%	December	0.00%	March	0.00%	June	0.00%		
QTR Average	0.00%	Annual Average	0.00%						

4. The county will provide leadership for ensuring 40.5% of children who enter foster care in a 12 month period are discharged to permanency within 12 months of entering foster care.

Quarter 1		Quarter 2		Quarter 3		Quarter 4			
July	0.00%	October	0.00%	January	0.00%	April	0.00%		
August	0.00%	November	0.00%	February	0.00%	May	0.00%		
September	0.00%	December	0.00%	March	0.00%	June	0.00%		
QTR Average	0.00%	Annual Average	0.00%						

Child Welfare

5. The county will provide leadership to ensure that of children who enter foster care in a 12 – month period and who were discharged to reunification, kinship care, guardianship, or adoption, that no more than 8.3% re-enter foster care within 12 months of their discharge.

Quarter 1		Quarter 2		Quarter 3		Quarter 4		Annual Average	
July	0.00%	October	0.00%	January	0.00%	April	0.00%		
August	0.00%	November	0.00%	February	0.00%	May	0.00%		
September	0.00%	December	0.00%	March	0.00%	June	0.00%		
QTR Average	0.00%		0.00%						

6. The county will provide leadership to ensure that of all children who enter foster care in a 12-month period in the county, the rate of placement moves per 1000 days of foster care will not exceed 4.1.

Quarter 1		Quarter 2		Quarter 3		Quarter 4		Annual Average	
July	0.00%	October	0.00%	January	0.00%	April	0.00%		
August	0.00%	November	0.00%	February	0.00%	May	0.00%		
September	0.00%	December	0.00%	March	0.00%	June	0.00%		
QTR Average	0.00%		0.00%						

NOTE: The quarterly average will be inaccurate if the data from all three months within that quarter are not recorded .

Adult Protective Services

1. The county will complete 85% of APS evaluations involving allegations of abuse or neglect within 30 days of the report

Quarter 1		Quarter 2		Quarter 3		Quarter 4			
July	5@100%	October	14@100%	January	7@100%	April			
August	10@100%	November	9 @ 88.88%	February		May			
September	10@100%	December	5@100%	March		June			
QTR Average	#DIV/0!	QTR Average	#DIV/0!	QTR Average	#DIV/0!	QTR Average	#DIV/0!	Annual Average	#DIV/0!

2. The county will complete 85% of APS evaluations involving allegations of exploitation within 45 days of the report.

Quarter 1		Quarter 2		Quarter 3		Quarter 4			
July	4@100%	October	0 reports in timeframe	January	3@100%	April			
August	3@100%	November	5@100%	February		May			
September	1@100%	December	1@100%	March		June			
QTR Average	#DIV/0!	QTR Average	#DIV/0!	QTR Average	#DIV/0!	QTR Average	#DIV/0!	Annual Average	#DIV/0!

NOTE: The quarterly average will be inaccurate if the data from all three months within that quarter are not recorded .

Adult Protective Services - Special Assistance for the Aged and Disabled

1. Special Assistance for the Aged Applications

Quarter 1		Quarter 2		Quarter 3		Quarter 4			
July	100.00%	October	100.00%	January	100.00%	April			
August	100.00%	November	100.00%	February		May			
September	0.00%	December	100.00%	March		June			
QTR Average	67%	QTR Average	100%	QTR Average	100%	QTR Average	#DIV/0!	Annual Average	#DIV/0!

2. Special Assistance for the Disabled

Quarter 1		Quarter 2		Quarter 3		Quarter 4			
July	100.00%	October	100.00%	January	100.00%	April			
August	100.00%	November	100.00%	February		May			
September	0.00%	December	100.00%	March		June			
QTR Average	67%	QTR Average	100%	QTR Average	100%	QTR Average	#DIV/0!	Annual Average	#DIV/0!

NOTE: The quarterly average will be inaccurate if the data from all three months within that quarter are not recorded .

Child Support Services

1. Percentage of paternities established or acknowledged for children born out of wedlock. The county paternity establishment performance level must exceed 50% at the end of the State Fiscal Year (June 30).

Quarter 1		Quarter 2		Quarter 3		Quarter 4		Annual Average	
July	91.23%	October	97.37%	January	100.88%	April			
August	93.57%	November	98.83%	February		May			
September	95.03%	December	98.54%	March		June			
QTR Average	93.28%	QTR Average	98.25%	QTR Average	100.88%	QTR Average	#DIV/0!		#DIV/0!

2. Percentage of child support cases that have a court order establishing support obligations. The county support order establishment performance level must exceed 50% at the end of the State Fiscal Year (June 30).

Quarter 1		Quarter 2		Quarter 3		Quarter 4		Annual Average	
July	93.20%	October	93.55%	January	92.91%	April			
August	92.61%	November	95.03%	February		May			
September	92.27%	December	94.77%	March		June			
QTR Average	92.69%	QTR Average	94.45%	QTR Average	92.91%	QTR Average	#DIV/0!		#DIV/0!

3. Percentage of current child support paid. The county current collections performance level must exceed 40% at the end of the State Fiscal Year (June 30).

Quarter 1		Quarter 2		Quarter 3		Quarter 4		Annual Average	
July	69.15%	October	66.29%	January	65.42%	April			
August	66.21%	November	65.66%	February		May			
September	66.02%	December	65.39%	March		June			
QTR Average	67.13%	QTR Average	65.78%	QTR Average	65.42%	QTR Average	#DIV/0!		#DIV/0!

4. Percentage of cases received a payment toward arrears. The county arrearage collections performance level must exceed 40% at the end of the State Fiscal Year (June 30).

Quarter 1		Quarter 2		Quarter 3		Quarter 4		Annual Average	
July	34.04%	October	53.33%	January	58.89%	April			
August	42.22%	November	53.85%	February		May			
September	48.18%	December	57.21%	March		June			
QTR Average	41.48%	QTR Average	54.80%	QTR Average	58.89%	QTR Average	#DIV/0!		#DIV/0!

NOTE: The quarterly average will be inaccurate if the data from all three months within that quarter are not recorded .

Board Report

Service Month:
January 2026

Budget

	Jan-26	% of Budget	Jan-25	% of Budget
Total Revenues (YTD)	\$2,013,914.22	47.7%	\$2,137,664.17	45.4%
Total Expenses (YTD)	\$6,943,171.84	64.5%	\$6,616,906.17	58.6%
Expenses without settlement	\$4,014,600.41	46.6%	\$3,688,334.74	41.7%

Services

Child Welfare	Calendar Year			
	Jan-26	Current -YTD	Jan-25	Current -YTD
# of Child Abuse Reports Received	36	36	33	33
# of Screened In Reports	22	22	16	16
# of Screened out Reports	14	14	17	17
# of Other County Assists	5		10	
# of Open Assessments on last day of month	18		21	
# of Open In-Home (Case Mgmt.) Services Cases	3		6	
# of Children Entered into Legal Custody	2	2	0	0
# of Children Left Custody	6	6	1	1
# of Children In Legal Custody	35		32	
# of Children Placed With Relatives	7		11	
# of Children Placed in Foster Homes/Other Placements	28		21	
# of Foster Care 18-21	2		4	
# of Licensed Foster Homes	10		12	
# of Agency Adoptions Completed	2	21	0	0
# of Non-Agency Adoptions Completed	0	6	0	0
# of Infants Affected by Substance Abuse	3	2	1	1
# of Child Family Team Meetings	15		5	

Adult Services	Jan-26	Current CY-YTD	Jan-25	Current CY-YTD
# of Adult Protective Services Reports	26	26	13	13
# of APS Reports Accepted for Evaluation	14	14	8	8
# of Representative Payees	17		20	
# of Current Guardianship Cases	22		22	
# of Adult Care Homes	3		3	
# of Medicaid Transportation Clients	110		118	
# of Transit, L&N and Client reimbursed Trips	125	125	98	98

Child Support Enforcement

Child Support Enforcement	Fiscal Year			
	Jan-26	Current-YTD	Jan-25	Current-YTD
# of Active Cases	566	566	580	580
# of Paternity	1	17	2	11
CS Orders Established	9	55	4	29
# of Modifications Completed	1	11	2	3
# of Enforcement Actions Completed	47	250	126	338
Amount of Collections	\$85,859.49	\$643,875.15	\$76,490.02	\$406,712.80
Arrears				
Total Outstanding	\$2,715,659.99		Collected FY-YTD Arrears	\$147,635.95
Inherited Arrears	\$832,629.39			
Outstanding Purge Amounts	\$298,953.83			

Economic Services

Economic Services	Calendar Year		Calendar Year	
	Jan-26	YTD	Jan-25	YTD
# of Medicaid/Special Assistance Appl Taken	268	268	301	301
# of Medicaid/SA Recerts completed	491	491	481	481
# of Medicaid Participants	11,039		10,918	
# of Special Assistance Participants	60		55	
# of TANF Participants	10		9	
# of FNS Applications (applications denied)	148 (39)	148 (39)	190 (53)	190 (53)
# of FNS Recerts completed	183	183	186	186
# of FNS Benefits Paid	657,696.00	657,696.00	\$802,954.00	\$802,954.00
# of FNS Households	2130		2,499	
Fraud Collections	\$315.00	\$315.00	\$612.00	\$612.00
# of Day Care Recipients	133		150	
# on Day Care Waiting List	0		0	
Energy Assistance (Heating/Cooling)				
LIEAP (Low Income Energy Assistance Program) Appl Taken	133	133	100	100
LIEAP Benefits Paid	\$41,200.00	\$41,200.00	\$16,700.00	\$16,700.00
CRISIS Applications Taken	42	42	48	48
CRISIS Benefits Paid	10,583.51	10,583.51	\$10,798.22	\$10,798.22

Personnel

Vacancies/Hires/Terminations for January 2026		Vacancies
New Hires	4	(10) as of January 2026
New Hire Orientations Completed	0	
Interagency Transfers	0	
Separations	6	
Promotion or Work/Against	0	
Reason for Separation:	() Retirement; () Relocation; () Dismissal (6) Resignation	
Length of Service:	(5) Less than 2 yrs.; () 2-5 years; (1) 5-10 years; () over 10 years	

DSS Additional Camera Monitors

<u>Quantity</u>	<u>Item</u>	<u>Cost/Per</u>	<u>Total Cost</u>
2	32" Monitors	175.00	350.00
1	HDMI KVM Extender TX and RX	140.00	140.00
2	HDMI KVM Extender RX only	75.00	150.00
2	Monitor Wall Mounts	30.00	60.00
1	HDMI Cables	30.00	30.00
1	Power strip (x2 pack)	45.00	45.00
1	Miscellaneous Accessories (Screws, Network Jacks, etc.)	100.00	100.00
		TOTAL	875.00



COMMERCIAL • RESIDENTIAL • AGRICULTURAL

Iron Mountain Fence

43 Youngstown Rd
Blairsville, Georgia 30512
706-400-2186

Bill To
Cherokee County DSS
4800 US Hwy 64
Murphy
North Carolina
U.S.A

Quote Date : 03 Mar 2025
Phone : 828.644.8296
Location : Lower Parking Lot, &
Entrance to Top Parking
Instructions : Lot

#	Item & Description	Qty
1	24' Cantilever Gate 6x6 Steel Posts **Core Drilled in Asphalt** 2"x4" Frame 4x4 Rigid Panel in Center All Welded Construction	2.00
2	4' Aluminum Style #300, Flat top, 3 Rail, Black	70.00 ft
3	4' Aluminum End Post 2x2 Post	2.00 pcs
Sub Total		14,065.60
Total		\$14,065.60

Notes

Footers will be placed in asphalt, fence posts will be welded to plates and attached to footer with 1/2" Wedge anchors.

Terms & Conditions

*Proposal expires in 30 days. ACCEPTANCE OF PROPOSAL, Customer Signature _____ Date _____ - Accepting this proposal (signature/link) entails the following: The above prices, specifications and conditions are satisfactory and are hereby accepted. Iron Mountain Fence and it's employees are authorized to do the work as specified.

We will reach out when your project nears installation - expect a minimum 6-week window from date of acceptance.

*Please note, for future invoice, the following payment convenience fees:

- 3.5% - Credit Card
- 2% - ACH Debit
- 1% - Bank Transfer

All material guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above this estimate. Payment is not required until completion of project, unless otherwise discussed; then due upon receipt of final invoice.

Tri State Gates and Fab
 60 Martins Creek Ridge Rd
 Murphy, NC 28906 USA
 +18285577532
 tristategatesandfab@gmail.com



Quote

ADDRESS

Cherokee County Department
 of Social Services
 4800 US-64
 Murphy, NC 28906

QUOTE # 1278

DATE 02/28/2025

DATE	PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
	Custom Gate	24ft opening, 4ft tall slide gate, 2x2in frame, 1x1in pickets,	2	8,900.00	17,800.00
	Max Slide Gate Operator	Max 2200 PRO Slide Gate Operator(115/230V AC, 1 & 1/4 HP) (Continuous Duty, 2200 Lbs, 60' Max Gate)	2	2,951.60	5,903.20
	Keypad	Keypad with card reader (100 cards) (12-24 VAC/DC, hard wired)	2	2,679.29	5,358.58
	Keypad Bollards	Two bollards on each side of keypad to protected keypad. 4 inch bollards concreated in ground and pored with concrete in center of bollard for extra strength. Yellow bollard cover	2	1,000.00	2,000.00
	Keypad Stand	Gooseneck pedestal pad mount #42-9C	2	289.67	579.34
	Exit Loop Saw Cut	6' X 14' BD Loop, Pre-made, Saw Style (50' Lead-in) #SC 40-50	2	429.56	859.12
	Safety Sensor	EMX-102 Kit- IRB MON sensor with hoods	2	371.22	742.44
	SOS	SOS 12, Siren Operated Sensor (With reset button) 5 year warranty	2	617.50	1,235.00
	Installation Of Gate Equipment	labor, concrete, wire, ect	2	6,900.00	13,800.00
	Fencing	85ft of 5ft tall black fencing	1	15,875.00	15,875.00

50% deposit

SUBTOTAL 64,152.68
 TAX 0.00
 TOTAL **\$64,152.68**



PO Box 129
Murphy, NC 28906
(828) 837-2437
(828) 837-3152 Fax

March 18, 2025

Mrs. Brandy Clonts
Cherokee County DSS
4800 W U.S. Highway 64
Murphy, NC 28906

Re: 2025 Miscellaneous Projects

Brandy,

Wells & West proposes to furnish labor and materials as necessary to complete the below projects at the Cherokee County, NC Department of Social Services facility:

Fencing & Gates – General scope of work: Install 42” high ornamental aluminum fencing to separate employee and client parking. Provide electrical and data connections to gate locations. Provide and install Commercial Liftmaster Mega Arm operators similar to those at county 911 and courthouse facilities. Provide and install pedestals for card reader access. Striping and signage to direct staff and clients.

Option 1 – Install fencing as discussed and outlined on attached aerial. Install one entry gate on the highway side of the building. Install one exit gate on the road from the rear of the building. This scope reduces the total number of gate operators to 2.

Option 1 \$47,650

Option 2 – Install fencing as discussed and outlined on attached aerial. Provide two gates on highway side and two gates on rear road to allow for entry and exit on both sides. This scope requires 4 gate operators.

Option 2 \$66,590

Client lobby modifications – Install level 3 bullet resistant transaction windows at each of 4 employee locations.

Option 1 – Demo 3 existing transaction windows. Install quantity of 4, 3’x3’ level 3 bullet resistant transaction windows. Trim, paint and finish. In this scope of work surrounding walls to remain unprotected.

Option 1 \$30,600

Option 2 - Demo 3 existing transaction windows. Install 8” CMU walls poured solid to 6’ above finished floor. Framing and sheetrock above. Modifications to existing ceilings and floor covering. Painting and finishing of new wall. Install quantity of 4, 3’x3’ level 3 bullet resistant transaction windows – similar to the attached image. Trim, paint and finish.

Option 2 \$43,365

Notes:

- Card readers for gate activation are by others – county IT department has provided these in the past.
- Please review the bullet resistance rating and confirm this is acceptable protection.
- As discussed, this 42” high architectural fence will not prevent someone from gaining access to the employee parking area. It will provide limited separation between the employee and client parking areas.
- Quote good for 30 days

We appreciate the opportunity to quote this project. If you have any questions or need additional information, please feel free to call.

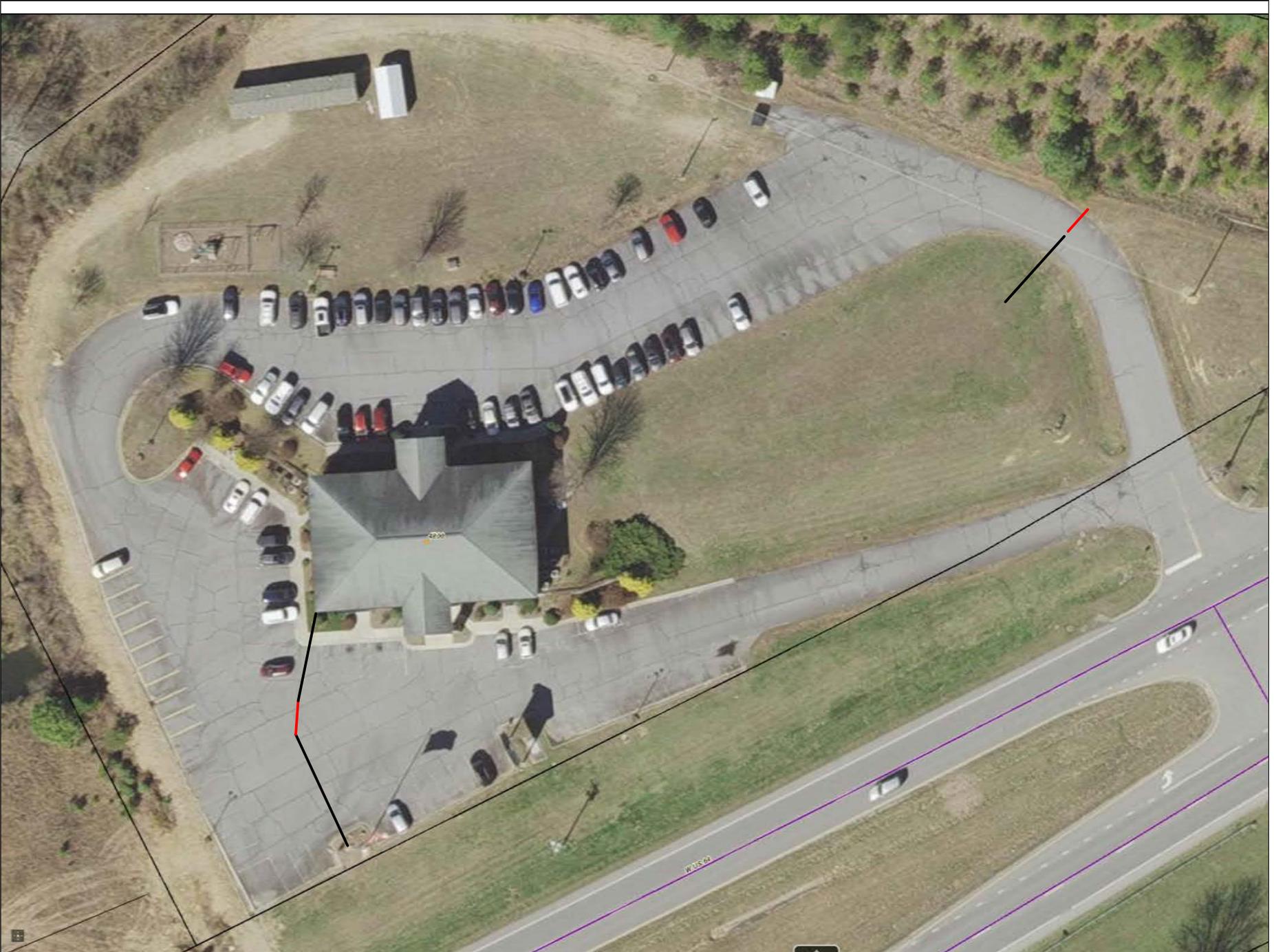
Sincerely,

Chuck West

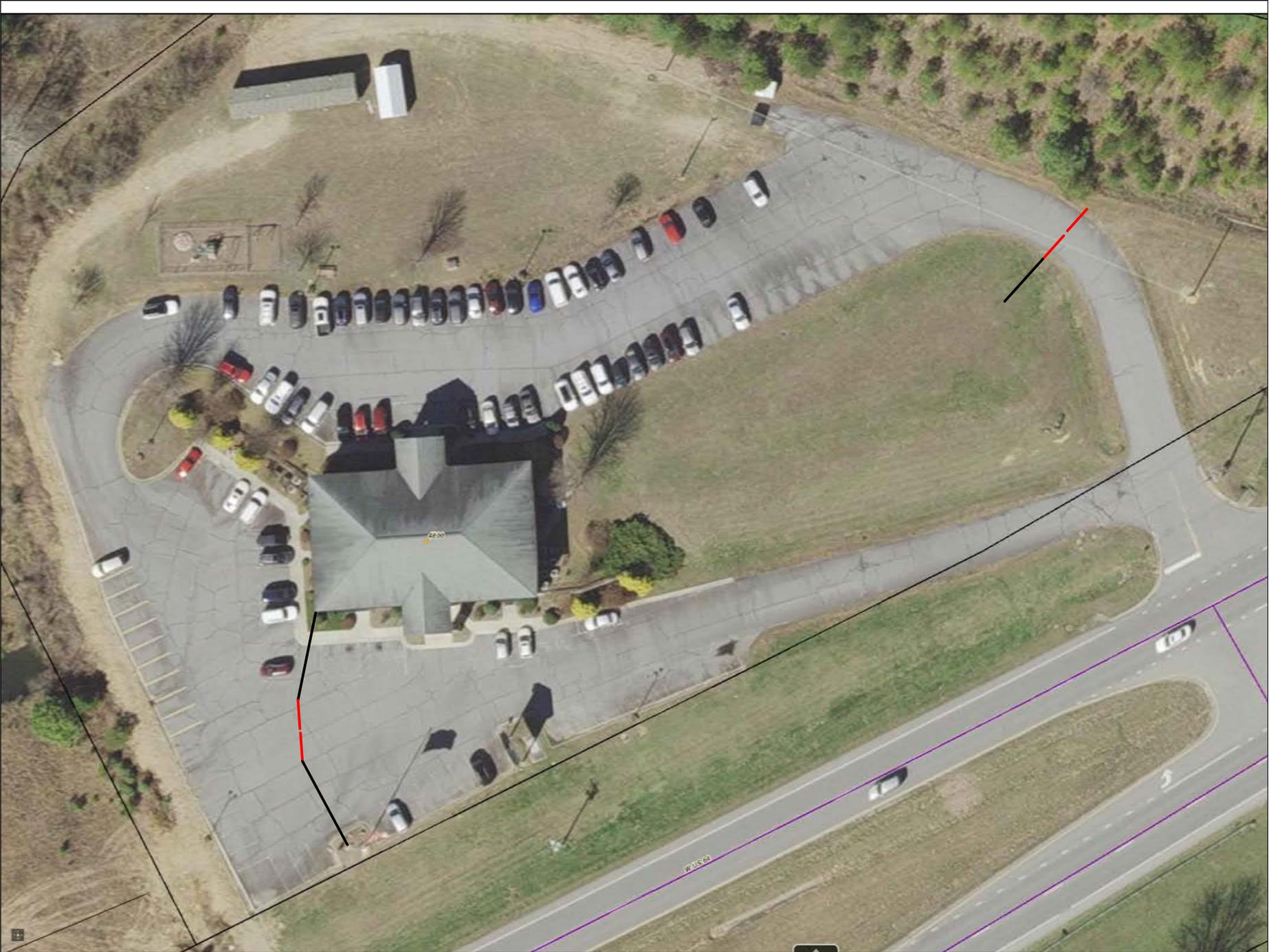
Chuck West

Transaction windows similar to this:





OPTION 1 - TWO GATE SYSTEM



OPTION 2 - FOUR GATE SYSTEM