

Cherokee County Department of Social Services

Board of Directors

MEETING MINUTES

February 15, 2022

I. Call to Order

The regular meeting of the Cherokee County Department of Social Services was duly called and held on February 15, 2022, at 6:28 P.M., at 4800 West Highway 64, Murphy, N.C. 28906.

Present were:

Dan Eichenbaum, Chair

Gary Westmoreland, Member

Randy Phillips, Member

Jan Griggs, Member

Staff present were:

Amanda Tanner-McGee, DSS Director

Andria Duncan, DSS Attorney

Mr. Eichenbaum called the meeting to order at 6:28 P.M., and Amanda Rhodes, Clerk to the Board recorded the minutes.

II. Pledge of Allegiance

III. Modification of Agenda

There were no modifications to the agenda.

IV. Adoption of the Agenda

Mrs. Griggs made a motion to adopt the agenda, with Mr. Phillips seconding the motion and with all in favor, the Board approved the agenda.

V. Public Forum

There was no Board or public comments or questions.

VI. Approval of Minutes

December 21, 2022

Director McGee requested a correction to the *Reclassification of 1 Community Social Services Assistant Grade* section of the December 21, 2021 DSS minutes. The correction should state that the Processing Assistant III positions will be reclassified to Program Assistant IV. There is no additional cost due to the elimination of an FNS Training position. Mrs. Griggs made a motion to accept, Mr. Westmoreland seconding the motion, with a unanimous vote the Board approved the December 21, 2021 DSS Board meeting minutes as modified.

VII. Old Business

A. Recruitments and Hiring status for After Hours CPS Team

Director McGee informed the Board that there have been several qualified applicants interested in the after-hours positions. Director McGee is expecting to begin hiring applicants soon which will consist of four assessors and one supervisor.

VIII. Closed Session pursuant to NC 143-318.119 (a) (6)

On a motion made by Mr. Phillips and seconded by Mrs. Griggs, the Board went into closed session pursuant to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public

body having final authority for the appointment or discharge or removal shall be taken in an open meeting. The closed session was adjourned at 7:39 P.M. on a motion made by Mr. Phillips and seconded by Mr. Westmoreland, with all in favor.

IX. Open Session

The open session resumed at 7:39 P.M. Director McGee informed the Board that the new maintenance person is going well. The Board discussed obtaining a storage building to store the necessary equipment to maintain the DSS grounds.

X. Adjourn

Meeting was adjourned at 7:45 P.M. with Mr. Phillips making a motion to adjourn, Mr. Eichenbaum seconding the motion, and all in favor.